



**MEMORANDUM**

**TO:** District Test Coordinators  
**FROM:** DRC Program Team  
**DATE:** September 6, 2016  
**SUBJECT:** 2016 MAP Grade-Level Assessments – Second Set of Student Labels

Dear District Test Coordinator,

It has come to our attention that only one copy of the permanent Student Labels were included in the shipments that were recently delivered to your district. Data Recognition Corporation (DRC) is taking the necessary action to print, package and ship the second set of labels. These will be delivered to the district office by September 20, 2016.

Please accept our sincerest apologies for any inconvenience this oversight may have caused.

**Questions**

For questions about the test administration or other technical information, please contact:	For questions or information regarding MAP policy and testing procedures, please contact:
<b>MAP Service Line</b> Phone: 1-800-544-9868 Email: <a href="mailto:MAPHelpdesk@datarecognitioncorp.com">MAPHelpdesk@datarecognitioncorp.com</a>	<b>Missouri Department of Elementary and Secondary Education Assessment Section</b> Phone: 573-751-3545 Email: <a href="mailto:assessment@dese.mo.gov">assessment@dese.mo.gov</a> Website: <a href="http://dese.mo.gov/college-career-readiness/assessment">http://dese.mo.gov/college-career-readiness/assessment</a>