

Administrative Memo

Date: December 4, 2014
To: Subgrantees/Recipients of Department Administered Federal Programs
(includes school districts, charter schools, institutions of higher education,
and community-based organizations)
From: Ron Lankford, Deputy Commissioner
Subject: FAS-14-012 - Save the Date: Federal Grants Management Workshops

Mark your calendars for the **2014-2015 Federal Grants Management Workshops** which will be held on Tuesday, March 17, 2015, in St. Louis and Wednesday, March 18, 2015, in Kansas City. The workshops, hosted by the Department of Elementary and Secondary Education (DESE), Missouri School Boards' Association (MSBA), and Missouri Society of Certified Public Accountants (MSCPA), will be held each day from 8:00 a.m. to 4:15 p.m. As of this time, the locations have not yet been determined.

The workshops will feature information on the new Omni Circular requirements. The Office of Management and Budget (OMB) have published new guidance for the Federal award programs, OMB Uniform Guidance: Administrative Requirements, Costs Principles, and Audit Requirements for Federal Awards, commonly referred to as the Omni Circular. LEAs will need to begin implementing the new guidance in the 2015-2016 school year.

Therefore, LEAs must send at least one staff person (administrative personnel, accounting personnel, and/or program personnel) to attend one of these workshops.

Michael Brustein, a founding partner of the law firm of Brustein & Manasevit, PLLC and national expert on the federal cost, administrative and audit principles, will present on the new Omni Circular requirements from 8:00 a.m. to 12:00 p.m. each day. In addition, staff from the Division of Financial and Administrative Services within DESE, will provide breakout sessions that address fiscal requirements within the specific grant programs from 12:45 p.m. to 4:15 p.m. each day. MSCPA and MSBA will also provide breakout sessions each afternoon.