

Administrative Memo

Date: May 4, 2021
To: School Administrators
From: Chris Neale, Assistant Commissioner, Office of Quality Schools
Subject: QS-21-004 – Missouri Course Access and Virtual School Program (MOCAP) Application Numbers and MOCAP Feedback Survey

As the end of the school year approaches, the Department of Elementary and Secondary Education (DESE) would like to draw your attention to a MOCAP reporting requirement and an opportunity to provide feedback on MOCAP providers. [5 CSR 20-100.230](#), Virtual Instruction Program, requires local education agencies (LEAs) to file with DESE the number of MOCAP applications received along with the number of approved and denied applications. Click [here](#) to access the online form for LEAs to submit the required information for the 2020-21 school year. Please complete the form by **May 20, 2021**. All LEAs are required to submit the information, even if they did not receive any MOCAP applications.

LEAs that partnered with a MOCAP provider during the 2020-21 school will receive a survey at the beginning of June to provide feedback about their experience. The MOCAP contact listed on screen three in Core Data will receive the survey. Please watch for that email because your feedback is extremely important to DESE and MOCAP providers.

Please contact DESE's MOCAP office with questions at 573-751-2453 or DESE.MOCAP@dese.mo.gov.