

Administrative Memo

Date: April 5, 2021
To: School Administrators
From: Jocelyn Strand, Coordinator, Office of Quality Schools
Subject: QS-21-002 – 2021 Summer School Application and Handbook

The Summer School Application and [2021 Summer School Handbook](#) are now available for local education agencies (LEAs). The Summer School Application is part of the Department of Elementary and Secondary Education's (DESE) Core Data system, located on Screen 24A. The application is **due no later than June 1, 2021**. The application serves as notice that your LEA intends to offer a summer program. Please be sure to familiarize yourself with the guidelines of the program and obtain your local school board's approval prior to submitting the application.

Review the 2021 Summer School Handbook for guidance and program planning for the upcoming school sessions. While hosting summer school is not required, DESE encourages all LEAs to provide this extended learning opportunity to meet the needs of students who have additional competencies to master, especially in light of the disruption caused by the COVID-19 pandemic.

If your LEA intends to use Elementary and Secondary School Emergency Relief (ESSER) funds for summer school programming, guidance is available on DESE's [CARES Act webpage](#) as well as within the Summer School Handbook.

The Alternative Methods of Instruction-Extended (AMI-X) Plan, which allows districts and charter schools to continue to provide services either onsite or in an approved pattern of distanced instruction, will continue to be available until July 30, 2021. For a comprehensive list of attendance guidance, see the [Alternative Methods of Instruction webpage](#).

If you have questions about summer school, please contact the appropriate DESE team member for assistance.

- Summer School — email [School Improvement](#) or call 573-751-4104
- Core Data/MOSIS — email [Jeff Falter](#) or call 573-522-3207
- School Finance — email [Tammy Lehmen](#) or call 573-751-7054
- AMI-X — email [Konnie Koenigsfeld](#) or call 573-751-1362