

Administrative Memo

Date: January 14, 2020
To: School Administrators
From: Jocelyn Strand, coordinator, School Improvement
Subject: QS-20-001 – District Assurance Checklist

Missouri's public schools are responsible for complying with state and federal legislation and State Board of Education regulations. The Missouri Department of Elementary and Secondary Education (DESE) is tasked with ensuring that districts are compliant with a number of these statutes and regulations. To fulfill these responsibilities, DESE has created the District Assurance Checklist, which districts are required to complete each year. The current checklist is due March 1, 2020. DESE will update the checklist annually based on new legislative and regulatory action.

Each district will receive an individual link to their District Assurance Checklist via email from DESE Communications on January 15. Once the survey has been completed, the district will receive an email to confirm DESE received the checklist.

If you have questions, please contact your [Area Supervisor](#) or Cathi Rust at 573-751-4104.

We appreciate your continued dedication to providing the students in your community access to great educational opportunities.