

Administrative Memo

Date: April 3, 2017

To: School Administrators

From: Jocelyn Strand, Coordinator, School Improvement

Subject: QS-17-004 - Application of Hold Harmless Policy for the 2017 Annual Performance Report (APR)

The Department of Elementary and Secondary Education (DESE), after consulting with the MSIP Technical Advisory Committee (TAC), has determined how the hold harmless calculation will be applied to 2017 data for the 2017 APR. While 2017 assessments are not new and therefore do not trigger the need to employ the hold harmless calculation, the MSIP TAC recommended and DESE concurs that a step-down approach is advisable. In English language arts and mathematics only, DESE will carry forward half of the hold harmless credit that can come from 2015 or 2016 assessment data.

Summary Report (Page 2)

The 2017 APR Summary Report (Page 2) will include the actual points earned for the 2017 calculation (**Points Earned**) and, if appropriate, will include half of the difference in points between the 2017 actual calculation and the “call” for the 2015 or 2016 APR (**Hold Harmless Adjustment**), whichever is highest. The **Points Earned** and the **Hold Harmless Adjustment** will be summed for the **Adjusted Total Points** earned. The same calculation process will be followed for Standard 1 Academic Achievement and Standard 2 Subgroup Achievement.

In addition, the second page of the summary report will include graphics about the distribution of points earned.

The following table is an example of Page 2 of the APR Summary Document:

| MSIP 5 Standards | 2015 | | 2016 | | 2017 | | | | |
|--------------------------------|-----------------|---------------|-----------------|---------------|-----------------|---------------|--------------------------|-----------------------|----------------|
| | Points Possible | Points Earned | Points Possible | Points Earned | Points Possible | Points Earned | Hold Harmless Adjustment | Adjusted Total Points | Percent Earned |
| 1. Academic Achievement | | | | | | | | | |
| English Language Arts | 16.0 | 16.0 | 16.0 | 16.0 | 16.0 | 12.0 | 2.0 | 14.0 | |
| Mathematics | 16.0 | 16.0 | 16.0 | 16.0 | 16.0 | 16.0 | N/A | 16.0 | |
| Science | 16.0 | 16.0 | 16.0 | 16.0 | 16.0 | 16.0 | | 16.0 | |
| Social Studies | 8.0 | 8.0 | 8.0 | 8.0 | 8.0 | 8.0 | | 8.0 | |
| Total Points Earned | 56.0 | 56.0 | 56.0 | 56.0 | 56.0 | 52.0 | | 54.0 | |

Hold Harmless Adjustment Calculation

(Highest Points Earned – Current Points Earned) x 50% = Hold Harmless Adjustment
 Current Points Earned + Hold Harmless Adjustment = Total Points

Std. 1 ELA Example
 2016 Pts. Earned (16) – 2017 Pts. Earned (12) = 4 x 50% = 2
 2017 Total Points = 12 + 2 = 14

Additional information will be made available in the 2017 Comprehensive Guide to the Missouri School Improvement Program.

If you have additional questions, please feel free to contact me at Jocelyn.Strand@dese.mo.gov or by phone at 573-751-4104.