

Administrative Memo

Date: February 9, 2012
To: School Administrators
From: Jocelyn Strand, Coordinator of School Improvement
Subject: QS-12-002 Advanced Questionnaire Administration

As you may be aware, due to current budget constraints, use of the Advance Questionnaire (AQ) as part of the Missouri School Improvement Program (MSIP) process has been suspended for the current year. The AQ continues to be used for other more targeted purposes, such as the 1003(g) Missouri School Improvement Grant (MOSIG) project. We have had inquiries from a number of districts that have built the AQ into their ongoing School Improvement Planning.

We are pleased to announce that we have arranged with OSEDA to offer the standard Fourth Cycle version of the Advance Questionnaire on a “cost recovery” basis. This includes online versions for faculty, staff, students and now parents. The window for using the AQ system begins on February 11 and closes May 18. The same reporting outputs from the questionnaire continue to be available to interested districts, including Frequency Distribution and a Comparative Scale report. Other customized outputs are available to districts by arrangement with the Office of Social and Economic Data Analysis (OSEDA).

Fees for the standard AQ administration are based on a sliding scale as follows:

District Enrollment	
Under 500	\$ 500
500 to 1500	\$1000
Over 1500	\$1500

Daily web-based monitoring of response rates are available, and reports will be generated within 3 business days following the end of the reporting window. Districts are welcome to inquire about additional analyses that would be of interest as well.

If you are interested in administering the AQ in your district, please contact OSEDA at (573) 882-7396 to arrange administration of the survey.