

Administrative Memo

Date: January 27, 2012
To: School Administrators
From: Jocelyn Strand, Coordinator of School Improvement
Subject: QS-12-001 Missouri School Improvement Program (MSIP) Items Not Waived Checklist

The Missouri Department of Elementary and Secondary Education has the statutory responsibility to ensure Missouri's public school districts are compliant with legislation and State Board of Education regulations. As an assurance, all districts will complete the Missouri School Improvement Program (MSIP) Items Not Waived Checklist, <http://www.dese.mo.gov/divimprove/sia/msip/documents/qs-si-msip-items-not-waived-cklst.pdf> on an annual basis.

The Addendum to the MSIP Checklist is updated annually based on new legislative or regulatory action.

- **[HB922](#) - Allergy Prevention (RSMo 167.208)**
Requires each school district to adopt a policy on allergy prevention and response with priority given to addressing potentially deadly food-borne allergies. The [policy](#) must be in place by July 1, 2011.
- **[SB54](#) - Amy Hestir Student Protection Act (RSMo 160.261, RSMo 162.068 and RSMo 162.069)**
 1. School districts are mandated to adopt a policy to address allegations of sexual misconduct by a teacher or any school employee. (RSMo 160.261)
 2. By July 1, 2012, all school districts must adopt a written policy relating to information that the district will provide about former employees (certified and non-certified) to other public schools. (RSMo 162.068)
 3. By January 1, 2012, districts must adopt a policy relating to teacher-student communication addressing appropriate verbal communication, electronic media, social networking, and teacher websites. (RSMo 162.069)
- **[SB291](#) - Use of Seclusion Rooms (RSMo 160.263)**
 1. Requires school district discipline policies to prohibit confining a student in an unattended, locked space except for an emergency situation while awaiting the arrival of law enforcement personnel.
 2. School districts must adopt a written policy that addresses the use of restrictive behavioral interventions as a form of discipline or behavior management technique, as described in the act.

- **[SB291](#) - Teaching Standards for Public Schools (RSMo 161.380)**
Each public school must develop standards for teaching by June 30, 2010, including charter schools operated by the board of a school district.
- **[SB291](#) - Foster Care Education Bill of Rights (RSMo 167.018, 167.019 and 210.1050)**
Each school district must designate a staff person to be an educational liaison for foster care children. This liaison would assist with proper educational placements, transferring between schools, ensuring transfer of grades and credits, requesting school records, and submitting school records that have been requested.
- **[SB291](#) - Physical Activity Requirements – Elementary (RSMo 167.720)**
Beginning with the 2010-2011 school year, school districts must ensure that students in elementary schools participate in moderate physical activity, as described in the act, for the entire school year for an average of 150 minutes per week, or thirty minutes per day. Students with disabilities must participate to the extent appropriate.
- **[SB291](#) - Physical Activity Requirements – Recess (RSMo 167.720)**
Elementary school students must be provided a minimum of one recess period of twenty minutes per day, which may be incorporated into the lunch period.
- **[HB1543](#) - Cyberbullying (RSMo 160.775)**
Modifies the definition of bullying used in the current mandate for antibullying policies to include cyberbullying. The definition of cyberbullying includes, but is not limited to, multiple forms of electronic communication.

Questions

If you have questions regarding the MSIP Items Not Waived Checklist, please contact your Area Supervisor or Cathi Rust (573-751-4426). (See contact information at: <http://dese.mo.gov/qs/qs-region-map.html>).

We appreciate your continued dedication to improving outcomes for students.