

## **Administrative Memo**

**Date:** October 8, 2020  
**To:** School Administrators  
**From:** Tracy Hinds, deputy commissioner, Division of Learning Services  
**Subject:** LS-20-002 – October MOSIS/Core Data Submission

The October MOSIS/Core Data files are due to the Department of Elementary & Secondary Education (DESE) next Thursday, October 15, 2020. While adhering to these data cycle deadlines is always important, it is even more so this school year. DESE expects local education agencies (LEAs) to submit these files by this previously publicized deadline. This is more critical than ever because these data will be used to help ensure we are meeting the educational needs of all students throughout this pandemic.

The October Student Core file is used to:

- Assist DESE, districts and charters, during this time of COVID-19, in determining how many students are not being reached by Missouri's LEAs.
- Determine Special Education Part B and Title III allocations.
- Provide counties with September membership for distribution of certain funds.
- Determine the 4% maximum headcount for Pre-K students in the formula.
- Determine the Limited English Proficiency counts for State Aid payments.
- Determine disproportionality calculations (identification and discipline).

The October Educator/Assignment files are used to:

- Determine Early Childhood Special Education (ECSE) reimbursements.
- Determine disproportionate rates of access to inexperienced, out-of-field and ineffective teachers.
- Generate the teacher shortage report, which determines loan forgiveness for new teachers.
- Assist DESE's recruitment and retention efforts. Data are broken down by certification area and region in order to: 1) work with schools through Grow Your Own programs, and 2) work together with teacher education programs to fill the particular needs of the districts in each region. In addition, these data are used in the Teacher Predictor Model, which forecasts workforce shortages in the near future.
- Meet federal reporting requirements.

For additional information about the October MOSIS/Core Data submission, please view the [webinar recording and webinar Q&A document](#). Please call the Office of Data System Management at 573-751-2223 for further questions.