

## Administrative Memo

**Date:** June 6, 2019  
**To:** School Administrators  
**From:** Chris Neale, assistant commissioner, Office of Quality Schools  
 Jeff Falter, chief data officer, Office of Data System Management  
**Subject:** LS-19-001 - Tentative Data Release and Appeals Process

In preparation for the release of the 2019 Annual Performance Report (APR), the Department of Elementary and Secondary Education (DESE) can now share several important dates and details regarding the data release and appeals process. Please note two important data management items:

1. Prior year data will be frozen as of June 28, 2019 (this includes data from July 1, 2017, through June 30, 2018).
  - a. District corrections to this data must be made by June 28, 2019.
2. DESE will provide an opportunity to make corrections to current year (2018-19) data and to appeal test scores. This will allow districts an opportunity to review data before the release of the 2019 APR. District corrections and appeals will follow the schedule below.

### TENTATIVE DATA RELEASE

Date	Description	Mode
July 23 - August 31	Third-party CCR data (ACT, SAT, etc).	SECURE
July 29	2018-19 MAP data for Math and English Language	SECURE
TBA	Science	SECURE

### DATA CORRECTIONS AND APPEALS DEADLINES

June 17 – 28 (5:00 p.m.)	June ID cleanup process - Includes data for the following: <ul style="list-style-type: none"> <li>• MAP – Grade Level, EOC and MAP – Alternate (MAP-A)</li> <li>• WIDA ACCESS</li> </ul>
June 28 (5:00 p.m.)	All prior year data for SY 2017-18 complete for the 2019 APR
July 29 - August 7 (5:00 p.m.)	2018-19 MAP Assessment Scores (Math & ELA)

### ADDITIONAL INFORMATION

- Data for prior years may be reviewed via the Missouri Comprehensive Data System (MCDS) Portal. *Access to these reports will only be available to individuals with student level access.* Reports are available in the portal in Districts, Charters & Schools>School Performance & Accountability>Supporting Detail Reports.
- The 2018-19 data will be posted for parts of MSIP Standard 3 and all of MSIP Standards 4 and 5 securely via the MCDS Portal. *This information will be available as districts certify the June MOSIS cycle of data.*

- College and Career Readiness (CCR) ID clean-up process will be available to schools for the third-party CCR measures.
  - DESE will obtain the assessment results for third-party assessments (ACT, SAT, etc.), from the testing companies. DESE will create a trial for each district and charter school containing the assessment records that do NOT have a MOSIS ID. ***While you may begin to review this data, please hold your appeals as not all data will be uploaded at the same time. Appeals for CCR data will be accepted after the MOSIS ID clean-up.***

For additional information regarding the appeal processes and forms please visit:

<http://dese.mo.gov/quality-schools/accountability-data/appeals-procedure>.

For any questions regarding the data release, please contact [accountabilitydata@dese.mo.gov](mailto:accountabilitydata@dese.mo.gov) or call 573-526-4886.