

ADMINISTRATIVE MEMO

TO: School Administrators

FROM: Chris Neale, assistant commissioner, Office of Quality Schools
Jeff Falter, chief data officer, Office of Data System Management

SUBJECT: LS-18-001 Tentative Data Release and Appeals Process

DATE: May 10, 2018

In preparation for the release of the 2018 Annual Performance Report (APR), the Department of Elementary and Secondary Education (DESE) can now share several important dates and details regarding the data release and appeals process.

Please note two important data management items:

1. Prior year data will be frozen as of June 29, 2018 (this includes data July 1, 2016 – June 30, 2017).
2. DESE will provide an opportunity to make corrections to School Year (SY) 2018 data and to appeal test scores. This will allow districts an opportunity to review data before the release of the 2018 APR.

TENTATIVE DATA RELEASE

Date	Description	Mode
October 29 (week of)	SY18 MAP Data	SECURE
December 3 (week of)	APR Preview	SECURE
December 17	APR Final	SECURE

As in years past, DESE will provide embargoed APR results to the media soon after districts receive their final APR, hold a news conference, and then publicly issue a news release for the final APR and MAP results concurrently.

Dates will be determined closer to the release and be communicated to districts when they are determined.

DATA CORRECTIONS and APPEALS

- June 29 (5:00 p.m.) All prior year data complete for SY 17
- Sept. 4 – Sept. 21 (5:00 p.m.) SY 18 College and Career Ready Assessment Scores
- Oct. 29 – Nov. 9 (5:00 p.m.) SY 18 MAP Assessment Scores

ADDITIONAL INFORMATION

- The ability to review corrections to prior year 2016-17 data can be accessed securely via the Missouri Comprehensive Data System (MCDS) Portal at
Guided Inquiry>Accountability>MSIP5 APR>Supporting Detail Reports.
- The 2017-18 data will be posted for parts of Standard 3 and all of Standards 4 and 5 securely via the Missouri Comprehensive Data System (MCDS) Portal. This information will be available as districts certify the June MOSIS cycle of data.
 - Prior years Standard 4 Attendance has been recalculated and posted to reflect the additional weights of .25 and .5.
 - Prior years Standard 5 Graduation rate will not be recalculated as the GO3 exit code is too new to have sufficient prior-year data and the effect size is very small statewide.
 - Similarly, Standard 3*1-4 will not be recalculated to reflect MAP-A/GO3 exemptions for the same reasons.
 - All data from third-party assessment testing companies will have been received and posted for the 2018 graduates by September 4, 2018.
- During the period of June 18-29, 2018, the June ID clean-up process will be available for certification.
 - This links the assessment results for MAP Grade Level, MAP-Alternate, MAP EOC, and WIDA ACCESS to the demographic data reported in the April Student Core to validate MOSIS IDs and ensure an April Student Core record exists for each student assessed. This is also an opportunity to upload teacher names, one each for communication arts, math, science, and social studies. If your district's trial has 0 errors, you will only need to certify the trial.
- During the period of September 4-September 21, 2018, the College and Career Readiness (CCR) ID clean-up process will be available for the third-party CCR measures.
 - DESE will obtain the assessment results for third-party assessments, ACT, etc. from the testing companies. The assessment records will run against the MOSIS ID system to obtain the MOSIS ID for the student tested. To help obtain the MOSIS ID for the remaining assessment records, DESE will create a trial for each district and charter school containing the assessment records that do NOT have a MOSIS ID.

For additional information regarding data correction, appeal processes and forms, go to <https://dese.mo.gov/quality-schools/accountability-data/appeals-procedure>.

For any questions, please contact msip@dese.mo.gov or call 573-751-4426.