

Administrative Memo

Date: October 19, 2020
To: School Administrators
From: Kari Monsees, deputy commissioner, Division of Financial and Administrative Services
Subject: FAS-20-011 – Additional Coronavirus Relief Fund (CRF) Dollars for K-12 Support

On October 7, 2020, Governor Parson announced a \$61.5 million allocation of CRF resources to assist Missouri public schools in their ongoing efforts to provide a high-quality education to students during the COVID-19 pandemic. The Department of Elementary and Secondary Education (DESE) will quickly distribute these funds based on FY20 enrollment. Allocation amounts for local education agencies (LEAs) can be found on the [DESE CARES Act webpage](#).

CRF dollars can be used to offset a variety of additional costs related to mitigation and response efforts by schools. The U.S. Treasury Department recently released guidance regarding the use of CRF dollars to support the safe reopening of schools, including in-person and distanced learning. Part of the guidance included the following statement:

...as an administrative convenience, Treasury will presume that expenses of up to \$500 per elementary and secondary school student to be eligible expenditures, such that schools do not need to document the specific use of funds up to that amount.

As such, DESE will not collect specific documentation prior to the distribution of these particular funds, unless an LEA is projected to receive more than \$500 per pupil in total CRF support from all grant sources. If the LEA receives more than \$500 per student in total CRF dollars, supporting documentation must be submitted to DESE. For this specific grant, the following codes are to be used:

Grant/Funding Source	Revenue Code	Project Code
CARES K-12 Support (CRF)	5428	42804

Please note that LEAs receiving these funds are, however, required to document the COVID-related use of all CRF funding sources for financial reporting and potential audit purposes in the future. The general assurances in place for other Coronavirus Aid, Relief, and Economic Security (CARES) Act funding streams apply to these funds as well, with the exception of the Cash Management Improvement Act (CMIA). All CARES K-12 Support funds should be expended by December 30, 2020.

Please contact Amber Riley, coordinator, Financial and Administrative Services, at 573-526-9945 or amber.riley@dese.mo.gov for additional information.