

Administrative Memo

Date: November 25, 2019
To: School Administrators and Finance Administrators
From: Roger Dorson, deputy commissioner, Financial and Administrative Services
Subject: FAS-19-004 – Public Release of Building Level Per-Pupil Expenditures

With the Every Student Succeeds Act's focus on ensuring equitable resources and opportunities for each student, Building Level Per-Pupil Expenditure information is now compiled and reported publicly. This information will be released on December 12, 2019, to the public on the Annual Report Card in the Missouri Comprehensive Data System (MCDS) portal.

In preparation for the release, all districts and charter schools should review their Building Level Per-Pupil Expenditure information. These data can be viewed in the Annual Secretary of the Board Report (ASBR) by navigating to Special Reports.

Any errors in revenue or expenditure reporting will need to be corrected and the ASBR should be submitted no later than December 8, 2019, to ensure accurate information is released to the public. This data will be frozen as of December 9, 2019, and no changes will be made after that time. There are occasions when Building Level Per-Pupil Expenditures are correct and appear atypical from other buildings within the district or charter school. It is advisable to be proactive in helping your community understand why.

Buildings that contain only prekindergarten students will be excluded from the Report Card.

Questions regarding the Building Level Per-Pupil Expenditure calculation should be directed to School Finance at 573-751-0357.