

ADMINISTRATIVE MEMO

Date: October 23, 2018
To: School Administrators, Federal Program Coordinators, and Finance Administrators
From: Roger Dorson, Interim Commissioner of Education
Subject: FAS-18-004 – General Federal Guidance Webpage Updates

The Division of Financial and Administrative Services has updated the General Federal Guidance to include changes effective October 1, 2018. This cross-cutting guidance document references the Code of Federal Regulations (CFR), Uniform Grant Guidance (UGG), and the Education Department General Administrative Regulations (EDGAR) and is available at <http://dese.mo.gov/financial-admin-services/general-federal-guidance>. Following are some of the changes:

- Procurement threshold increase changes
- Time and effort procedures – *written procedure required beginning July 1, 2019*
- Time and Effort Reporting Guidelines table, page 31 (documents signed after the fact)

The requirements under the UGG, including the required policies and procedures identified within the General Federal Guidance and listed on page 32 of guidance, will be part of the Tiered Monitoring in 2018-19.

For additional information, please contact the appropriate section as indicated below:

- Afterschool Programs (21st CCLC/SAC), 573-522-2627, ex1@dese.mo.gov
- Elementary and Secondary Education Act (ESEA/ESSA), 573-751-8643, federalfinancial@dese.mo.gov
- Perkins, 573-751-0449, andy.martin@dese.mo.gov
- Special Education Finance, 573-751-0622, spedfunding@dese.mo.gov
- Chief Operating Officer, 573-751-8292, shari.lepage@dese.mo.gov