

Administrative Memo

Date: March 15, 2016
To: Missouri School Administrators, Federal Program Coordinators, Special Education Directors, Finance Administrators, MOSIS and Core Data Contacts
From: Ron Lankford, Deputy Commissioner
Subject: FAS-16-004 – Verification of Data Used in FY17 Title I and Part B IDEA (611) Allocation Calculations

The Special Education Finance and ESEA/NCLB Finance Sections have posted the preliminary data to be used in the FY17 Part B IDEA (Section 611) and Title I allocations. The data were pulled on March 9, 2016.

IDEA requires the calculation to be based on the sum of three components: Base Amount, Population calculation, and Poverty calculation. The Base amount is an amount of Part B funds the LEA is guaranteed to receive each school year. It is calculated using the number of students in the LEA with IEPs in 1998. For new charter schools, it is calculated using the number of students with IEPs during the first year the charter school was established. The Base Amount will never change, unless Federal law requires a change to the Base Amount. The Population calculation is based on the September Enrollment (last Wednesday in September head count of all resident and nonresident students in grades PK through 12 enrolled in the attendance center reported on Core Data screen 16). The Poverty calculation is based on the Federal Programs Head Count of children ages 5-17 (as of late September) who reside in the LEA and whose eligibility has been documented in the “October” cycle of Core Data. The CEP count provided to Food and Nutrition Services in the Division of Financial and Administrative Services in April will also be used for participating buildings. September enrollment counts will be adjusted for LEAs that have 1) enrolled students also coded with a 2100 placement code and 2) have NR students included in September enrollment. IDEA data may be viewed at <http://dese.mo.gov/financial-admin-services/special-education-finance/part-b-funding-and-allocations>.

The U.S. Department of Education computes the Title I allocation for each school district using census poverty and census population for children ages 5-17, children in neglected or delinquent institutions, and foster children. Large districts (LEAs serving an area with a total population of 20,000 or more) will receive their allocation based solely on census poverty data. Districts serving an area with a total population of less than 20,000 use alternative data. ESEA/NCLB 2016-2017 allocation formulas and data are at <http://dese.mo.gov/financial-admin-services/eseanclb-finance/allocations>.

The Population and Poverty calculations use data from the following sources:

Data	Submission	Due Date	Program(s)
September Enrollment	October 2016 cycle –MOSIS/Core Data Screen 16	10/15/2015	IDEA & Title I
Ages 5-17 Resident Count	October 2016 cycle –MOSIS/Core Data Screen 15	10/15/2015	Title I
Free/Reduced Lunch Counts	October 2016 cycle –MOSIS/Core Data Screen 15	10/15/2015	IDEA & Title I
CEP Identified Student %	School Food Services – Program Year 2015-16	4/2015	IDEA & Title I
Home School Students	February 2016 cycle-Core Data Screen 15	2/15/2016	IDEA
Non-Public Enrollment	Non-Public School submits Non-Public Registration form	11/15/2015	IDEA & Title I
Neglected/Delinquent Students	Neglected and Delinquent Institutions submit Annual Survey	12/2015	IDEA & Title I
Census Poverty	U.S Census Bureau. Income Year 2014		Title I
Census Population of Children ages 5-17	U.S Census Bureau		Title I
Census Total Population	U.S Census Bureau		Title I
Foster Child Counts	October 2014 (to be provided by USED)		Title I

Districts have until **midnight March 29, 2016** to adjust Enrollment, Home School or Federal Programs Free and Reduced Lunch (children ages 5–17 as of October 1) data used in the calculation if it has been incorrectly reported. These corrections must be made in the appropriate system noted in the table above, and districts are responsible for verifying that any updates/changes are saved. Errors on reporting this data could result in a decrease in your federal programs’ allocations.

The CEP Identified Student percentage, Non-Public, Neglected/Delinquent, Census and Foster counts cannot be changed. However, we want districts to be aware of the data that will be used.

The sections will query the Enrollment, Home School and Federal Programs Free and Reduced Lunch data again on March 30, 2016 to pull any revisions. Changes made after March 29, 2016 will not be included in the FY17 allocation calculations.

IDEA questions may be directed to spedfunding@dese.mo.gov or by calling 573-751-0622.

Title questions may be directed to federalfinancial@dese.mo.gov or by calling 573-751-8643.