

Administrative Memo

Date: February 23, 2016
To: Subgrantees/Recipients of Department Administered Federal Programs
(includes school districts, charter schools, institutions of higher education, and
community-based organizations)
From: Ron Lankford, Deputy Commissioner
Subject: FAS-16-003, Uniform Grant Guidance Implementation Training – **Registration Deadline**

The registration deadline is quickly approaching for the 2016 Uniform Grant Guidance (UGG) Implementation Training. Sessions will be held on the following dates and locations (9:00 a.m. – 4:00 p.m.):

Tuesday, March 15, 2016	2353 South Campbell, Springfield, MO 65807
Wednesday, March 16, 2016	201 North Forest, Independence, MO 64055
Tuesday, March 22, 2016	1080 S. Silver Springs Road, Cape Girardeau, MO 63703
Wednesday, March 23, 2016	600 First Executive Avenue, St. Peters, MO 63376

There will be no registration fee associated with these trainings. The conference brochure and registration forms are available at: <https://dese.mo.gov/financial-admin-services/2016-uniform-grant-guidance-implementation-training>.

The registration deadline is February 29, 2016.