

Administrative Memo

Date: April 5, 2013
To: Missouri School Administrators, Federal Program Coordinators, Special Education Directors, Finance Administrators, MOSIS and Core Data Contacts
From: Ron Lankford, Deputy Commissioner
Subject: FAS-13-006 – Verification of Data Used in FY14 Title I and Part B IDEA Allocation Calculations

The Special Education Finance and Federal Financial Management (NCLB) Sections have posted the preliminary data to be used in the FY14 Part B IDEA and Title I allocations. The data were pulled on March 29, 2013.

IDEA requires the calculation to be based on the sum of three components: Base Amount, Enrollment calculation, and Poverty calculation. IDEA data may be viewed at <http://dese.mo.gov/divspeced/Finance/>.

The U.S. Department of Education computes the Title I allocation for each school district using census poverty and census population for children ages 5-17, children in neglected or delinquent institutions, and foster children. Large districts (LEAs serving an area with a total population of 20,000 or more) will receive their allocation based solely on census poverty data. Districts serving an area with a total population of less than 20,000 use alternative data. NCLB 2013-2014 allocation formulas and data may be viewed at <http://www.dese.mo.gov/divimprove/fedprog/financialmanagement/Allocation%20Info.htm>.

The Enrollment and Poverty calculations use data from the following sources:

Data	Submission	Due Date	Program(s)
September Enrollment	October 2012 cycle – MOSIS/Core Data Screen 16	10/15/2012	IDEA & Title I
Free/Reduced Lunch Counts	October 2012 cycle – MOSIS	10/15/2012	IDEA & Title I
Home School Students	February 2013 cycle-MOSIS/Core Data Screen 15	2/15/2013	IDEA
Non-Public Enrollment	Non-Public School submits Non-Public Registration form	11/15/2012	IDEA & Title I
Neglected/Delinquent Students	Neglected and Delinquent Institutions submit Annual Survey	12/2012	IDEA & Title I
Census Poverty	U.S Census Bureau. Income Year 2011		Title I
Census Population of Children ages 5-17	U.S Census Bureau		Title I
Census Total Population	U.S Census Bureau		Title I
Foster Child Counts	October 2012 (to be provided by USED)		Title I

Districts have until **midnight April 21, 2013** to adjust Enrollment, Home School or Federal Programs Free and Reduced Lunch (children ages 5 – 17 as of October 1) data used in the calculation if it has been incorrectly reported. These corrections must be made in the **October cycle of the MOSIS** system, and districts are responsible for verifying that any updates/changes are saved. Errors on reporting this data could result in a decrease in your federal programs' allocations.

The Non-Public, Neglected/Delinquent, Census and Foster counts cannot be changed. However, we want districts to be aware of the data that will be used.

The sections will query the MOSIS data again on April 22, 2013 to pull any revisions. Changes made on or after April 22, 2013 will not be included in the FY14 allocation calculations.

IDEA questions may be directed to spedfunding@dese.mo.gov or by calling 573-751-0622.

Title questions may be directed to federalfinancial@dese.mo.gov or by calling 573-751-4420.