

## Administrative Memo

**Date:** November 14, 2019  
**To:** School Administrators  
**From:** Blaine Henningsen, assistant commissioner, Office of College and Career Readiness  
**Subject:** CCR-19-012 – Missouri Student Survey

The Missouri Student Survey (also known as the Safe and Drug-Free Schools Survey) will be administered during the 2019-20 school year. **Students are not asked to identify themselves and no individual student responses are reported or maintained. Survey results are not reported to or maintained by the Department of Elementary and Secondary Education.**

This voluntary survey is a valuable tool to learn more about students' tobacco, drug and alcohol use, as well as bullying, mental health and other information. The results are important as your district plans prevention activities for students and provides information necessary for local grant applications.

This year, the Missouri Institute of Mental Health is asking districts to collect data from at least one classroom per grade (6th-12th grade) in each building. However, you are encouraged to have as many students as possible take the survey as this will increase the reliability of the data for your district. The survey opens on January 6, 2020, and will remain open through March 31, 2020.

Please choose someone in your district to act as the contact person for the survey. This should be someone who can coordinate the survey administration in your district and communicate with the project director. To register your district and contact person go to [tinyurl.com/MSSreg2020](http://tinyurl.com/MSSreg2020).

If you have questions regarding the survey, you may contact the project director, Susan Depue with the Missouri Institute of Mental Health, at 314-516-8412 or [susan.depue@mimh.edu](mailto:susan.depue@mimh.edu).