

Administrative Memo

Date: October 4, 2018
To: School Administrators, Career and Technical Education (CTE) Directors/Administrators, High School Principals, School Counselors, and Community College/University CTE Deans/Directors
From: Blaine Henningsen, assistant commissioner
Subject: CCR-18-010 - Update on Common Criteria and Quality Indicators

The Common Criteria and Quality Indicators (CCQI) tool will be available on October 15, 2018, in the Department of Elementary and Secondary Education (DESE) Tiered Monitoring System. Local education agency (LEA) personnel who have access to the system will be able to log in and enter information by school building for each career education program that is offered in your district or postsecondary institution.

The common criteria, along with the supporting quality indicators, are designed to provide guidance and direction to LEAs in establishing, maintaining and evaluating quality career education programs. The CCQI will eventually be used to determine whether a career education program is eligible for Career and Technical Education (CTE) Base and Performance funding. Every career education program is required to enter information by building into the DESE Tiered Monitoring System, including Project Lead the Way programs.

Prior to the system being open, six webinars will be available to provide guidance to those individuals who have access to the system and will be entering the CCQI information for each CTE program in your district. The dates and times of the webinars are as follows:

- October 9: 10:00 a.m. and 2:00 p.m.
- October 10: 10:00 a.m. and 3:30 p.m.
- October 12: 10:00 a.m. and 2:00 p.m.

It is not necessary to attend more than one webinar as the same information will be provided during each webinar. More information, along with the link to log into each webinar can be found here: <https://dese.mo.gov/communications/webinar>.

If you have specific questions regarding the CCQI for Career Education Programs, please contact Dennis Harden at ccqi@dese.mo.gov.