

**Date:** July 1, 2016  
**To:** School Administrators with Approved Career Education Programs  
**From:** Blaine Henningsen, Ed.D., Assistant Commissioner  
**Subject:** CCR-16-011 - Career Education Mentoring Program

I am pleased to inform you that the Career Education Mentoring Program will be offered for the upcoming 2016-17 school year. The Career Education Mentoring Program is a one-year program that will assist each of your protégés (new educators) in addressing the challenges and responsibilities of his or her specific program areas by providing a mentor from another school district who is experienced in the same program area.

To assist us in planning for the upcoming year of mentoring activities, we would like your help in identifying new secondary career education teachers. A new teacher is defined as a first-year teacher, an experienced teacher teaching in a career education program area for the first time, or a teacher returning to a career education program area after an absence of five years or more.

To assist your district with expenses for your protégé's participation in the program, a \$200 grant will be provided. The grant can be used to assist with the protégé's travel as well as the cost of a substitute when the protégé may be out of the building attending a mentoring meeting. The \$200 grant will be paid to the district through the monthly payment system once the protégé has successfully completed the program. It is then the obligation of the district to reimburse the protégé the amount they deem appropriate.

Please complete a protégé application for each new teacher if you would like to have your new career education teacher(s) participate in the Career Education Mentoring Program. You may access the form at <http://dese.mo.gov/sites/default/files/mentoring-protege-application-fy15.pdf>. Please send the completed form to Career Education Mentoring Program, P.O. Box 480, Jefferson City, MO 65102 as soon as possible, but no later than **Aug. 12, 2016**.

Upon receipt of the protégé application, a mentor will be assigned. All mentoring program participants for the upcoming school year will receive a letter announcing the date and location of their fall meeting and their team member's name and school in late August.

For more information about the program, contact the following individuals:

Leon Busdieker	Agriculture Education	(573) 751-8466
Lori Niekamp	Business, Marketing and Information Technology	(573) 751-8665
Theresa Struempf	Family Consumer Sciences and Human Services	(573) 751-6878
Shelly Wehmeyer	Health Sciences	(573) 751-3407
Oscar Carter	Skilled Technical Sciences	(573) 522-5804
René Yoesel	Guidance and Counseling	(573) 751-6875