

Administrative Memo

Date: November 21, 2014
To: Superintendents and District Test Coordinators
From: Michael Muenks, Coordinator of Curriculum and Assessment
Subject: CCR-14-016 – End-of-Course Assessment Achievement Level Setting

This year, schools are administering updated End-of-Course (EOC) assessments in English I, English II, Algebra I, Algebra II, and Geometry, as well as a new EOC assessment in Physical Science. The updates are needed to ensure alignment with the Missouri Learning Standards. In February, we will be convening groups of educators and other stakeholders to determine the score points at which students move from one achievement level to another on the EOC assessments.

These meetings will be held on February 17-19, 2015, in Columbia, MO (details to follow when panelist selections are complete). We plan to identify 30 participants (10 English language arts; 12 Mathematics; and 8 Physical Science) to participate in this process. Panels may include classroom teachers with applicable content expertise, curriculum specialists, teachers of students with disabilities, and non-educators who are familiar with the applicable content area. Our contractor for EOC Assessments, Questar, will facilitate the achievement level-setting process.

You have the opportunity to nominate individuals to participate in the achievement level-setting work. Please consider nominating school district employees, as well as non-educators who could contribute their expertise to the panels. All nominations will be placed into a pool from which we will select final panelists for each content area. (The English language arts panel will include English I and English II teachers; the Mathematics panel will include Algebra I, Geometry, and Algebra II teachers.) Panels will be representative of the state's demographic characteristics. To submit a nomination, go to <https://www.surveymonkey.com/s/mapeocnominations> and complete the nomination form. **Nominations must be submitted by December 5, 2014, in order to be considered for panel selection.**

Prior to submitting nominations, please contact any individual you wish to nominate to ensure his/her interest and availability for all meeting days if selected to participate as a panelist. Specific meeting dates are as follows:

- English I/English II Panel -- February 17-19
- Algebra I/Geometry/Algebra II Panel -- February 17-19
- Physical Science Panel -- February 17-18

We will notify all potential panelists of the status of their nomination in mid-December. Those nominees selected to participate will receive further information about the conference at that time. Please contact the Assessment Section at (573) 751-3545 if you have questions or need further information.