

## Administrative Memo

**Date:** August 12, 2014  
**To:** School Administrators  
**From:** Sharon Helwig, Ph.D. – Assistant Commissioner  
**Subject:** CCR-14-011 – Policies for Credit and Supervised Employment for Approved High School Cooperative Career Education Programs

The *Policies for Credit and Supervised Employment for Approved High School Cooperative Career Education Programs* was recently updated. Most specifically, Policy Item #8 has been revised to include language that students may or may not receive pay. The policy previously stated that students may receive pay.

The complete policies can be found on the DESE website at:  
<http://dese.mo.gov/sites/default/files/bmit-bmit-policies-for-credit-supervised-employment-2013.pdf>.

Questions regarding this policy can be directed to Dennis Harden, Coordinator of Career Education at (573) 751-3500 or [dennis.harden@dese.mo.gov](mailto:dennis.harden@dese.mo.gov).

Thank you.