

Administrative Memorandum

Date: March 20, 2014
To: Administrators of Career Education Adult and Postsecondary Programs
From: Sharon Helwig, Ph.D.
Assistant Commissioner
Subject: CCR-14-006 – Guidance Related to Distribution of Perkins Postsecondary Funds

The Carl D. Perkins Career and Technical Education Improvement Act of 2006 distributes postsecondary funds based on the number of career education students who are Pell Grant recipients and/or receive assistance from the Bureau of Indian Affairs.

Career Education Pell Grant recipients and/or students who receive assistance from the Bureau of Indian Affairs must be enrolled in an approved career education program. Additionally, the data are to be an unduplicated count.

To obtain the data, the Department will use the 2013 Post Sec and Adult Perkins Core file in MOSIS. In this file, each Local Education Agency (LEA) has identified each career education student as a participant by marking the PerkPart field as an “A” for adults or “P” for postsecondary (college). In addition, each LEA has identified a career education student as receiving a Pell Grant by marking the PerkEconDis field as either “Y” for yes or “N” for no, and each LEA has identified a career education student as receiving assistance from the Bureau of Indian Affairs by marking the PerkBIA field as either “Y” for yes or “N” for no.

To ensure that each LEA receives the correct allocation from the Perkins postsecondary funds, please review and update, if necessary, the data elements mentioned above. The Department will allow LEAs to update data until **Friday, April 25, 2014**. On that date, the Department will assume that each LEA has made any necessary changes to the data, and the Perkins postsecondary allocations will be calculated.

Should you have any questions regarding the data in MOSIS, please contact Connie O’Brien, (573) 751-3524, or Mike Griggs, (573) 526-4581, in the Office of Data System Management. If you have questions regarding the Perkins postsecondary allocations, please contact Andy Martin, (573) 751-0449, or Sandy Withers, (573) 522-1487, in the Division of Financial and Administrative Services.