

## Administrative Memo

**Date:** December 16, 2013  
**To:** School Administrators  
**From:** Sharon Helwig, Ph.D.  
**Subject:** CCR-13-010 – Reassignment of Family and Consumer Sciences Courses

The Office of College and Career Readiness continues to align courses for the development of programs of study. To that end, program codes for some of the Family Consumer Sciences and Human Services courses should be changed.

According to current agency policy, data collection changes are made prior to the beginning of the school year. The following courses will be counted for MSIP 5 follow-up in 2014-15. Therefore, it has been decided that these changes should be made now.

Beginning with the current school year (2013-14), the following courses have been reassigned from the 0604 program type to 0704 program type:

- 096803 – Career Development/Entrepreneurship
- 096806 – Introduction to Careers in Hospitality & Tourism
- 096815 – ProStart I
- 096816 – ProStart II
- 096818 – Housing Environments and Design
- 096822 – Apparel, Textiles and Fashioned, Advanced
- 096826 – Child Development, Advanced
- 096827 – Food Science
- 096828 – Human Development
- 096837 – Family Consumer Science Internship

The educator certification requirements remain the same for all courses. The educator must have a Bachelor's Degree with a valid teacher certificate in Vocational Home Economics Education, General Home Economics, Vocational Family and Consumer Sciences, or Family and Consumer Sciences B-12.

The MOSIS Educator School, Course Assignment, and Student Assignment files have been reported using the previous program (0604) code and should be recertified using the new program code (0704).

If you have further questions regarding this information, please contact Cynthia Arendt, Director Family Consumer Sciences and Human Services, at 573-522-6542 or [Cynthia.Arendt@dese.mo.gov](mailto:Cynthia.Arendt@dese.mo.gov).