

CSG Client Services Guide	Date Issued 2/1/08	Subject Transmittal #1	Transmittals
			Section 9998

The following updates are being made to the online Client Services Guide located at <http://dese.mo.gov/vr/csg.htm>. For those of you who have a paper copy of the guide, please update it accordingly.

Revisions/Additions are as follows (shown in red):

[Section 300 - Page 4 of 16](#)

300.6 Presumption of Eligibility (Social Security Recipients and Beneficiaries)

- Any applicant who has been determined eligible for Social Security benefits under Title II (SSDI) or Title XVI (SSI-D) of the Social Security Act is:
 - Presumed eligible for VR services
 - Considered an individual with a significant disability

- Presumptive eligibility does not apply to clients receiving SSI-Aged or SSDI-Survivor Benefits; **however, any applicant who has been determined eligible for Social Security benefits under Title II, and transitions from SSDI to SS Retirement upon reaching full retirement age, would be presumed eligible.**

- If an applicant indicates they are receiving SSDI or SSI-D benefits, and either cannot provide appropriate documentation, or identify the type of social security benefits received; it is the counselor's responsibility to contact the local social security office to verify this information.

[Section 600 - Page 5 of 23](#)

600.5 Client Resources (continued)

- Clients who have been determined eligible for SSDI or SSI-D benefits are exempt from financial need determination, and will not be required to complete a Financial Application. **Any applicant who has been determined eligible for Social Security benefits under Title II, and transitions from SSDI to SS Retirement upon reaching full retirement age, would also be exempt from financial need determination.** However, the financial section of the MoRIS case file must contain documentation on an annual basis to substantiate receipt of social security benefits.

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- The client/spouse/parent(s) must provide copies of the Federal Income Tax Report and documentation of current income/untaxed income benefit along with a completed Financial Application before eligibility for services based on financial need can be determined, unless the client is a recipient of public assistance or SSI/SSDI as specified above.

[Section 1400 - Page 4 of 11](#)

1400.2.5 Exceptions to the Nearest Tax Supported College Guideline (continued)

- The individual has applied to all Missouri tax supported institutions, and has only been accepted into an out-of-state specialized program **within the continental United States** (e.g. law school, medical school etc.)
- Cost comparison has determined that it is more cost effective to attend the out-of-state program.
- The above exceptions must be well documented and supported in the client case folder.