

CLIENT RESPONSIBILITIES

Vehicle Modification Services:

In order to receive vehicle modification services, the following conditions must be met:

- I understand this equipment is solely to achieve the goals of my Individualized Plan of Employment (IPE).
- I will contact my counselor if I no longer need any of the installed equipment.
- I understand I am responsible for the expenses necessary to own, license, operate and maintain the vehicle.
- I will maintain appropriate insurance coverage for the vehicle and modifications to the vehicle.
- I will not operate the modified vehicle until a driver evaluator has released me for driving.
- I agree not to sell, borrow against, pawn, give away, dispose of any removable equipment or items installed, or use for any other purpose than as intended in my IPE while participating in services.
- I am responsible for the prevention of loss, damage or theft of equipment while participating in services. Should any such instances occur, I will notify my counselor as soon as possible, and if necessary, the appropriate law enforcement entity.
- I understand that any equipment improperly disposed of may not be replaced by Vocational Rehabilitation (VR).
- I understand that VR will not repair or replace vehicle modifications damaged in an accident, lost through theft or otherwise rendered inoperable since these costs will be paid through my deductible and insurance company.
- I understand ownership of this equipment is subject to the following conditions:
 - A. Title to customized items will be transferred to the client upon receipt.
 - B. Title to non-customized items costing \$5,000.00 or less will be transferred to the client upon receipt.
 - C. Title to non-customized items costing more than \$5,000.00 will be retained by VR and subject to an annual physical inspection.
 - D. Title to non-customized items will be transferred to the client when fair market value is \$5,000.00 or less and/or the case is closed successfully.
- Exceptions to ownership: I agree the removable equipment or items may be returned when the purpose for its issuance no longer exists and/or when it is no longer needed to achieve my vocational goal.