

CSG Client Services Guide	Date Issued 04/15/21	Subject Pre-Employment Transition Services	Section 250
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Federal Regulations

[34 CFR 361.5](#) - Definitions

State Rules

[5 CSR 20-500](#)

Section 250 PRE-EMPLOYMENT TRANSITION SERVICES

Students with a Disability

- Vocational Rehabilitation (VR) must collaborate with local educational agencies (LEAs) to provide, or arrange for the provision of, Pre-employment Transition Services (Pre-ETS) for all students with a disability in need of such services.
- A “Student with a Disability” as defined in Missouri is
 - ages 16 through 21 and
 - eligible for and receiving special education or related services under an Individualized Education Program (IEP); or
 - an individual with a disability for purposes of Section 504 (individual does not need to have a 504 plan to meet the definition requirements).

NOTE: An individual as young as 14 years old may be considered a “Student with a Disability” if Pre-ETS is determined necessary by the IEP team.

- The definition of “Student with a Disability” applies to all students enrolled in educational programs, including postsecondary education programs or other recognized education programs, so long as they satisfy the age requirements. The definition is inclusive of secondary students who are homeschooled, as well as students in other non-traditional secondary educational programs.

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250.1 Required Activities

- Services may be provided to students, or groups of students, with disabilities who are eligible or potentially eligible for VR services in the following areas:
 - Job exploration counseling
 - Work-based learning experiences, which may include in-school or after school opportunities or experience outside the traditional school setting, including internships, that is provided in an integrated environment to the maximum extent possible
 - Counseling on opportunities for enrollment in comprehensive transition or postsecondary educational programs at institutions of higher education
 - Workplace readiness training to develop social skills and independent living
 - Instruction in self-advocacy, including instruction in person-centered planning, which may include peer mentoring, including peer mentoring from individuals with disabilities working in competitive integrated employment

250.2 Delivery of Services

- Pre-ETS may be delivered in collaboration with school districts/LEAs via any combination of:
 - Vocational rehabilitation counselors
 - The vocational rehabilitation counselor will coordinate Pre-ETS with other entities who may be delivering these services.
 - Services can be provided in person or remotely.
 - Other entities contracted with VR such as:
 - Community Rehabilitation Programs
 - Independent Living Centers
 - University of Missouri

250.3 Considerations under Order of Selection

- VR must continue to provide Pre-ETS to students with disabilities who were receiving such services prior to being determined eligible for VR and are placed in a closed category.

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250.4 Pre-Employment Transition Coordination

- District office staff will be responsible for
 - attending IEP meetings for students with disabilities when invited; using conference calls and video conferences, when necessary;
 - working with local workforce development boards, job centers and employers to develop work opportunities for students with disabilities, including apprenticeships, internships, summer employment and other employment opportunities available throughout the school year;
 - working with schools to coordinate and ensure the provision of Pre-ETS; and
 - attending person-centered planning meetings for individuals with developmental disabilities receiving SSI-D/Medicaid when invited.
- Pre-ETS for non-Missouri residents will be coordinated between the state of residence and Missouri VR, with VR-eligible services provided by the state in which the individual resides.

250.5 Referrals

- If a potentially eligible individual wants to pursue other VR services in addition to Pre-ETS,
 - coordinate with the student, LEA and guardian, if applicable, an appointment date and time to apply for services and
 - follow referral guidance per [CSG Section 200](#).