



**APPROVAL INFORMATION COURSES NOT LEADING TO A STANDARD COLLEGE DEGREE**

NAME AND ADDRESS OF INSTITUTION	DATE
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TYPE OF INSTITUTION <input type="checkbox"/> ACCREDITED <input type="checkbox"/> NON-ACCREDITED	<input type="checkbox"/> PUBLIC <input type="checkbox"/> PROPRIETARY PROFIT <input type="checkbox"/> PROPRIETARY NON-PROFIT	TELEPHONE NUMBER	EFFECTIVE DATE OF APPROVAL
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SCHEDULED HOLIDAYS		SCHEDULED VACATION PERIODS (ALL DATES INCLUSIVE)	
NEW YEAR'S DAY	VETERANS DAY		
WASHINGTON BIRTHDAY	THANKSGIVING DAY		
MEMORIAL DAY	CHRISTMAS		
INDEPENDENCE DAY	OTHER (SPECIFY)		
LABOR DAY			

COURSE OR CURRICULUM TITLE	DAILY CLASS SCHEDULE	LENGTH OF COURSE		CLASS HOURS PER DAY						HOURS OF ATTENDANCE PER WEEK			
		CLOCK HRS. OR SEMESTERS	CREDIT HOURS	M	T	W	T	F	S	TOTAL	CLASSROOM	LAB	SHOP

CATALOG OR BULLETIN REFERENCE

CHARGES FOR TUITION, FEES, AND OTHER CHARGES

BEGINNING AND ENDING DATES FOR TERMS, QUARTERS OR SEMESTER OR ENROLLMENT DATES

REMARKS

**CERTIFICATION: THIS IS TO CERTIFY THAT THE PUBLICATIONS LISTED ABOVE ARE TRUE AND CORRECT IN CONTENT AND POLICY.**  
 (TYPE OR PRINT) NAME AND TITLE OF AUTHORIZED PERSONNEL \_\_\_\_\_ SIGNATURE OF AUTHORIZED OFFICIAL \_\_\_\_\_