



Family, Career & Community Leaders of America
Missouri FCCLA

TO: National Leadership Conference Delegates
FROM: Donna Sharpe, State Adviser
DATE: June 8, 2016



This is the third and final mailing delegates will receive from the state office regarding the trip to San Diego, CA. Please bring all three mailings to the national meeting, so you have all the important information with you.

HOTEL

The 2016 National Leadership Conference Missouri assigned hotel is Manchester Grand Hyatt (<http://manchester.grand.hyatt.com/en/hotel/home.html>).

At this time we have overbooked our hotel block and we are working with national staff to determine where part of the delegation will be housed. Please look for more information soon.

SHIPMENTS TO SAN DIEGO

Here is the shipping information for the Hyatt Regency San Antonio.

Manchester Grand Hyatt San Diego
One Market Place
San Diego, CA 92101
Phone: (619) 358-6717

- If you plan to ship items please view the shipping and receiving document published by FCCLA: <http://fcclainc.org/meetings/documents/2016NLCDelagateShippingInformation.pdf>

If you are to be housed in a different hotel please see the shipping document for information regarding the specifics for shipping to that hotel.

It is very important for STAR Events participants to bring copies of their presentation materials either in paper format or in digital format. Shipping errors have been known to happen. If you do decide to ship your student's STAR Events materials, please verify how the package should be labeled by contacting the hotel and phone number listed above or referring to the document provided by National FCCLA.

National Travel Systems

National Travel Systems will obtain all of Missouri's room keys, so when you arrive at the hotel, please look for the staff. National Travel Systems will be in contact with chapters about the availability of room key pick up times and location.

Anyone with housing questions should contact National Travel Systems. They will be able to help you with balances owed or other questions.

REGISTRATION MATERIALS

The registration desk will be open from 8-11:30 a.m. and 1-4 p.m. on Saturday July 2 and 7:30 a.m. to 6 p.m. on Sunday July 3. See the NLC brochure for the registration desk hours during the remainder days of the conference. Name badges and wristbands/tickets will be required and checked at all sessions, special events and tours at the National Leadership Conference. Each chapter must pick up their own packet as it will require the chapter adviser signature.

GENERAL CONFERENCE SCHEDULE

At the time of this printing, the final national leadership conference schedule was not available. In the near future, the conference program should be posted online at www.fcclainc.org. All delegates are encouraged to review this document online prior to coming to San Diego. Advisers, it will be especially important for you to review the final program to determine where your delegates should be and at what time throughout the conference.

STATE MEETING

One state meeting will be held during the NLC. All Missouri delegates and guests are encouraged to attend the state meeting. Important information and announcements will be shared at this time about the program, schedule and how the state will vote for officer candidates and bylaws.

- State Meeting – Sunday, July 3, 10:00-11:00 p.m. (Manchester Grand Hyatt, Harbor Ballroom AB)

Jeans will be allowed at the Sunday meeting as some delegates may be on tours or in travel mode.

PARKING AND SHUTTLE INFORMATION

The following prices are subject to change and are intended to give you an estimate of the parking costs at Manchester Grand Hyatt. If you plan to arrive in an oversized vehicle please contact the hotel directly.

Self-Parking: \$32

Valet: \$47

Please see hotel site for more information: <http://manchester.grand.hyatt.com/en/hotel/our-hotel/parking.html>

TRANSPORTATION TO/FROM AIRPORT

San Diego International Airport

3225 N Harbor Dr

San Diego, CA 92101

Taxi: Approximately \$15 to hotel and any applicable taxes

FCCLA recommends using SuperShuttle. Please see page 32 of the NLC Guide to learn more.

Ultimate Image Award

The FCCLA Ultimate Image Award recognizes the state delegation attending the National Leadership Conference that exemplifies the appropriate FCCLA image. The Ultimate Image Award will be based on the vote of the FCCLA Media Team. The winning state delegation will be announced during the Closing General Session.

HEALTH FORMS

It is important that everyone (all students, advisers, parents, guests) attending the National Leadership Conference have up-to-date medical information. Use the sample health form from the first mailing, or follow local school policies regarding health forms. While *emergency* medical treatment cannot be denied to anyone, having a completed form is helpful when seeking medical treatment, especially in a non-emergency. It is especially important for anyone under the age of 18 to have a signed parental permission form. **It is the chapter adviser's responsibility to insure that all attending from their school have their medical forms.** Do not send the medical forms to the state office. Chapter advisers should have these forms with them (not in their suitcase) at all times during travel and throughout the meeting.

EMERGENCY CARE

Emergency medical assistance is available on a 24-hour basis by dialing the hotel operator.

For information on Urgent Care Centers, Hospitals and Pharmacies, please see pg 74 of the NLC guide.

STAR EVENTS

Please check the national website for the final version of the competitive events schedule in the STAR Events section at: <http://fcclainc.org/programs/leadership-conference-competitive-events-information.php>. Review the schedule and the participant information on the national website. It is imperative that you take responsibility for knowing this information

Note that STAR Events registration and orientation is required, and that you must follow all of the NATIONAL guidelines for turning in file folders, portfolios, etc. It is the STAR Events participants' responsibility to secure audiovisual equipment for their events. Information on obtaining equipment is also on the national website.

Onsite STAR Events Registration — Packet Pickup

During the 2016 National Leadership Conference, chapter advisers will be responsible for picking up all STAR Events registration materials and distributing it to their STAR Events participants. If the chapter adviser is not available during the specified time(s), they may request their packet be released to another designated adult.

In order to receive the 3 points allocated to STAR Events Registration, chapter packets must be picked up during the specified registration time(s). During STAR Events Registration, the chapter adviser or designee will:

- confirm participant attendance
- receive participant information, which may include ribbons, participation times, specific event materials, and recognition session information
- sign acknowledgment of receipt of materials.

Any packets not picked up during the specified STAR Events Registration time(s) will be returned to the STAR Events Information Center. Chapter advisers may pick up these materials during normal STAR Events Information Center hours. **Chapter packets not picked up during the specified STAR Events Registration time(s) will result in participants not receiving the 3 points for registration.** Event Lead Consultants and Assistant Lead Consultants will receive notification of chapters/participants not receiving registration points and will enter a "0" in the registration section of the event point summary form. Participants are still eligible to compete at their scheduled time.

STAR Events Volunteers

National headquarters has indicated they have emailed all those who have volunteered for STAR Events. Please make sure to download and print the Volunteer Handbook for the assigned event. A complete listing of all Missouri volunteers has been posted under the "Forms" section at www.mofccla.org.

NEWS RELEASES

News releases will be on the national FCCLA website (www.fcclainc.org). You may wish to download one or more of these releases for use in your local newspaper.

QUESTIONS?

Please contact the state office if you have any questions (573-751-7964). Be sure to review all National Leadership Conference materials at www.fcclainc.org.