

Spring 2016 – Submission Schedule

<i>DEADLINE</i>	<i>DATE</i>
Task 4 Submission Open	March 31, 2016
Task 4 Submission Close	April 29, 2016
Overall Composite Scores Released to Candidates	May 27, 2016
Overall Composite Scores Available to EPP	May 31, 2016
<i>Task Resubmission Window</i>	
Resubmission Registration Window	May 27, 2016 – June 17, 2016
Resubmission Window	May 27, 2016 – June 17, 2016
Resubmission Scores Released to Candidate	July 11, 2016
Resubmission Scores Available to EPP	July 12, 2016

Task 4

Student and Parent Questions:

Q: What if it is a 12 minute video? Will the student be penalized because of it?

A: No. Candidates have an option to use one long video or a series of three short videos. The time limit sets the maximum.

Q. Will any additional material be developed to support students in understanding Academic Content Language or the critical thinking definitions that are used in Task 4?

A. The Library of Examples will soon be posted to the Web site and will provide concrete examples of those things included in 4.1.2 and 2.2.1.

Q. For Task 4-V, what if the student chooses to submit 2 video 7 minutes in length? Is this an option?

A. Students can upload only one video file. They have two options for creating the video file.

- *Option 1: one continuous unedited fifteen-minute segment*
- *Option 2: three separate unedited five-minute segments combined into one file.*

Q: Are there differences between the MoPTA video and non-video?

A: Yes. There are differences between the MoPTA-V and MoPTA-NV.

Q: Some students may not know if they will be able to do the video at registration. How late can they change?

A: It is imperative that candidates who have registered for the wrong MoPTA to notify ETS as soon as possible.

Q: Can we get access to the Permission Forms?

A: Yes. The MoPTA-V and MoPTA-NV forms are available on the MoPTA website. The link is: <http://mega.ets.org/test-takers/mopta/build-submit-tasks/permission-forms>.

Q: Are these uploaded into the ETS system anywhere?

A: Yes, the permission forms are uploaded in a folder within the submission system by the candidate.

Q: Is the permission form requirement for the non-video Task #4 a new requirement?

A: Candidates will still be using student work samples which require permission from parents and/or students over the age of eighteen.

Q: Will there be a separate release for just work samples in the case where video is not able to be done for the alternate Task #4?

A: Yes. There is a different form for the Non-Video Task #4. The form is available on the ETS website: <http://mega.ets.org/test-takers/mopta/build-submit-tasks/permission-forms>.

Q: If they are in a Non video school will they need permission slips for the entire class, or can they just do the focus students?

A: Candidates are encouraged to secure permission forms from all students. This gives the candidates the opportunity to select work samples and not have to secure permission at a later time. A permission form must be on file for every student whose work is used for the MoPTA.

Q: Can students/candidates take a cell phone picture of their permission forms and upload that instead of scanning them?

A: As long as the file that is uploaded to the system meets the file requirements below, they should be OK. In most cases, I think cell phones create jpg files.

- Each file must be in doc, docx, pdf, ppt, pptx, xls, xlsx, jpg, jpeg, gif, rtf, txt or png format and cannot exceed 3 MB
- File names cannot exceed 50 characters and cannot contain spaces or include such characters as ! + \$ & , ' ^ * < > [] { } ? # / - = @ ; %

Q: If I am doing MoPTA Task 4 with video, am I allowed to use first names of students in the video?

A: If you have permission forms for your students, then you may use their names on the video.

Q: In Task 4, we need several assessments and artifacts. I do not see what subject matter it has to be on. Does it need to be a unit plan or assessments from 3 different subject areas?

A: The student teacher should develop a sequence of three lessons within a unit of study that are appropriate to the content and developmental level of the students they are teaching.

Q: Is there a specific subject matter that must be included for this task or can the candidate choose what they would like?

A: The teacher candidate may choose the content they want.

Q: Prompt C/textbox 4.1.1 states: What are the learning goal(s) of the sequence of lessons and why are they appropriate for your students? Are these learning goals for each lesson or the unit as a whole?

A: The learning goals are for the unit as a whole.

Q: Do we need to collect permission forms from every student? Or just the students I am collecting the work samples from?

A: You only need permission forms from the students that the samples are coming from or that you are going to identify.

Q: For the unit plan representative pages, is it ok for candidates to make their own template or does it have to be in the same form as the lesson plan?

A: Please refer to p. 48 of your MoPTA Teacher Candidate and Educator Handbook, which states "all the materials are optional, except the Professional Competency Profile, which is required.

Q: Does the video need to be exactly 15 minutes?

A: The scorers are told not to go over the 15 minutes. For further information in regard to the video portion of Task 4, please refer to p. 39-44 of your MoPTA Teacher Candidate and Educator Handbook.

Q: When do I need to submit permission forms for Task 4?

A: When you are ready to submit your video, you need to submit permission forms at that time as well.

Q: Is there a list of appropriate file formats that can be used in the MoPTA?

A: The list of appropriate file formats can be found at www.mega.ets.org.

Q: How does the ETS system handle files that cannot be opened but they are part of the submission?

A: Candidates should check all their responses, artifacts, and video prior to submitting to ensure they open properly within the submission system. A student will not get credit during scoring for files that are not able to be opened/viewed by the rater.

Faculty and Supervisor Questions:

Q: Whose responsibility is it to store the permission forms for the video and student work? Is it the EPP or the candidate or both?

A: The candidate must submit their permission forms to ETS. They should also retain copies for their records. School district partners and educator preparation programs are also welcome to maintain copies for their records.

Q: How long do these need to be kept?

A: ETS will retain the responses and video for no more than one year without the permission of the candidate.