

School Librarian Improvement Plan

(Initial Conference)

Improvement Plan for _____
Name
Date
School
Subject
Academic Year

Identify Indicator: _____
Standard Number and Name
Quality Indicator Number and Name

Rationale: Describe why the improvement on the indicator is required

<p>1. <u>IMPROVEMENT TARGET</u> <i>Describe specifically the improvement required based on the performance indicator referenced above.</i></p>	<p>2. <u>SPECIFIC STRATEGIES</u> <i>Create a goal statement addressing the IMPROVEMENT TARGET. The goal statement should include essential, measurable qualities.</i></p>
<p>3. <u>BENCHMARKS AND TIMELINES</u> <i>Describe the specific benchmarks and/or relevant timelines that will demonstrate growth or completion of the improvement target.</i></p>	<p>4. <u>MEASURES</u> <i>Describe the measures providing evidence that the improvement target has been accomplished or adequately addressed.</i></p>

Initial evaluation signatures (Librarian signature indicates knowledge of the report, not necessarily agreement)

Signature of School Librarian
Date
Signature of Evaluator
Date

**School Librarian Improvement Plan
(Follow-up Observation and Conference)**

Date: _____

NOTES ON PROGRESS

Using the timeline set during the Initial Evaluation, determine progress to date towards achieving each benchmark and accomplishing improvement targets.

Follow-up Meeting Signatures (Librarian signature indicates knowledge of the report, not necessarily agreement)

Signature of School Librarian

Date

Signature of Evaluator

Date