



Missouri Department of Elementary and Secondary Education
P.O. Box 480
Jefferson City, MO 65102-0480
<http://dese.mo.gov>

Social Security Number Disclosure Notice

You must provide your social security number pursuant to state and federal law¹.

Licensing authorities must include your social security number with other relevant information (name, address, etc.) and transmit the data to the Division of Child Support Enforcement of the Department of Social Services to be used in a database for the following purposes:

- (1) locating individuals who are under an obligation to pay child support or provide child custody or visitation rights;
- (2) identifying whether an individual who owes overdue child support or who has failed to comply with a subpoena relating to paternity or child support proceedings holds a professional or occupational license.

In addition to these uses, the licensing authorities will continue their practice of using social security numbers for the following purposes:

- (1) internal identification (e.g., some licensing authorities use your social security number as your license number);
- (2) criminal record checks (discovery of relevant criminal history may result in denial of your application or the filing of a disciplinary action against you);
- (3) verify information in your application (discovery of false information in your application may result in denial of your application);
- (4) verify licensure with another state's licensing authority;
- (5) identification purposes in national disciplinary databases;
- (6) test identification; and/or
- (7) research, upon proper confidentiality assurances

If you fail or refuse to provide your social security number, we will consider your application or renewal incomplete and return it to you. Continued failure or refusal to provide your social security number is grounds for denial of your application.

¹Senate Bill 361, 89th General Assembly, First General Session (1997); Personal Responsibility and Work Opportunity Reconciliation Act of 1996, Pub. L. No. 104-193.