

Supported Employment Exploration Reference Guide

<p>Activity:</p> <ul style="list-style-type: none"> • May include but not limited to: informational interviews, job shadows, job trials, community exploration, labor market research • Date/s activity occurred should be included (multiple visits to the same site is ok if it is in the best interest of the participant) 	<p>Client or Payee's Understanding of Impact of Work on Benefits:</p> <ul style="list-style-type: none"> • Explain participant and/or payee's understanding of impact • State whether or not participant and/or payee are comfortable with understanding how work impacts benefits.
<p>Summary of Exploration:</p> <ul style="list-style-type: none"> • Describe what was done and who participated • Summarized what participant learned about the job and themselves • Summarize strengths, abilities, vocational skills, and support needs • Include time spent in activity 	<p>Recommendations:</p> <ul style="list-style-type: none"> • Place "X" next to whether or not Job Development is recommended • If yes, team will agree on the Supported Employment Plan • If Job Development is not recommended, identify barriers and support needs to be addressed and recommend action plan to address barriers
<p>Vocational Goal:</p> <ul style="list-style-type: none"> • Anticipated goal as a result of activities of exploration that matches with participant's interest • May list primary and secondary goals if appropriate 	<p>Task Analysis:</p> <ul style="list-style-type: none"> • Determine whether or not a break down of tasks would be beneficial for the participant
<p>Specific Skills and Additional Preparation Needed:</p> <ul style="list-style-type: none"> • Examples might include but not limited to: Food Handler's Permit, CPR/1st Aide Certification • Identify needs such as interview clothing, uniforms, specific shoes, transportation money • If accessing VR funds, has financial application and documentation been submitted? • What other resources can provide assistance 	<p>Suggested Number of Work Hours:</p> <ul style="list-style-type: none"> • Recommended number of work hours per day/week
<p>Companies which have this type of job:</p> <ul style="list-style-type: none"> • List businesses in the participant's geographical job search area which match the vocational goal 	<p>Type of Job Supports:</p> <ul style="list-style-type: none"> • Determine whether on-site, combination, or off-site supports are needed
<p>Support Needs/Barriers to Employment:</p> <ul style="list-style-type: none"> • List possible barriers, resources, and/or services available to address barriers • List how these resources and/or services can be accessed • List who might be able to assist with accessing the resources/services 	<hr/> <p>Extended Services:</p> <ul style="list-style-type: none"> • Identify long term service provider
<p>Status of Benefits Planning:</p> <ul style="list-style-type: none"> • State date participant met with WIPA 	