

MISSOURI STATE BOARD OF EDUCATION AGENDA ITEM:

February 2015

CONSIDERATION OF A RESOLUTION TO APPOINT WILLIAM (BILL) THORNTON, GENERAL COUNSEL, AS CUSTODIAN OF RECORDS FOR THE DEPARTMENT

STATUTORY AUTHORITY:

Section 161.092

Consent
Item

Action
Item

Report
Item

DEPARTMENT GOAL NO. 4:

The Missouri Department of Elementary and Secondary Education will improve departmental efficiency and operational effectiveness.

SUMMARY:

This resolution is to appointment William (Bill) Thornton as the Custodian of Records for the Department.

RECOMMENDATION:

The Department recommends the State Board of Education adopt the resolution appointing William (Bill) Thornton as the Custodian of Records for the Department.

Resolution of the State Board of Education
to Appoint William (Bill) Thornton, General Counsel,
as Custodian of Records for the
Department of Elementary and Secondary Education

WHEREAS, [Section 610.023.1](#), RSMo, provides that a public governmental body is to appoint a custodian to maintain that body's records and the identity and location of the custodian is to be made available upon request; and

WHEREAS, [Section 610.026](#), RSMo, sets forth that a public governmental body shall provide access to and, upon request, furnish copies of public records; and

WHEREAS, [Section 610.028.2](#), RSMo, provides that a public governmental body shall provide a reasonable written policy in compliance with sections [610.010](#) to [610.030](#), RSMo, commonly referred to as the Sunshine Law, regarding the release of information on any meeting, record or vote.

NOW, THEREFORE, BE IT RESOLVED:

- 1) That William (Bill) Thornton be and hereby is appointed custodian of the records of the Missouri Department of Elementary and Secondary Education and that such custodian is located at the Jefferson State Office Building, 6th Floor, 205 Jefferson Street, Jefferson City, Missouri 65101. The appointment does not include the records for the Missouri School for the Blind, the Missouri School for the Deaf, the Missouri Schools for the Severely Disabled, Vocational Rehabilitation, or Disability Determinations.
- 2) That said custodian shall respond to all requests for access to or copies of a public record within the time period provided by statute except in those circumstances authorized by statute.
- 3) That the fees to be charged for access to or furnishing copies of records shall not exceed 10 cents per page for paper copies 9 by 14 or smaller. There will be an hourly fee for duplicating time not to exceed the average hourly rate of pay for clerical staff, and research time will be billed at actual rate of the employee conducting the research.
- 4) That it is the public policy of the Missouri Department of Elementary and Secondary Education that meetings, records, votes, actions, and deliberations of this body shall be open to the public unless otherwise provided by law.
- 5) That the Missouri Department of Elementary and Secondary Education shall comply with sections 610.010 to 610.030, RSMo, the Sunshine Law, as now existing or hereafter amended.

IN WITNESS HEREOF, I have set my hand and caused to be affixed the Seal of the State Board of Education, in the City of Jefferson, on this 17th day of February 2015.

Peter Herschend, President
State Board of Education

ATTEST:

Robin Barbour, Secretary
State Board of Education