

## **I. PLANNING, COORDINATION, AND COLLABORATION PRIOR TO PLAN SUBMISSION**

### **A. Statutory Requirements**

- 1. The eligible agency shall conduct public hearings in the State, after appropriate and sufficient notice, for the purpose of affording all segments of the public and interested organizations and groups (including charter school authorizers and organizers consistent with State law, employers, labor organizations, parents, students, and community organizations), an opportunity to present their views and make recommendations regarding the State Plan. [Sec. 122(a)(3)]**

Public recommendations were solicited and collected at six public hearings held across the state, January 28 – February 5, 2008. The sites were Jefferson City, Cape Girardeau, Springfield, St. Charles, Kansas City, and Macon, Mo. Public notice was given beginning October 16, 2007, via announcements on the Department’s Web site, announcements in the Division’s December and January news bulletins, and a statewide news release issued by the Department of Elementary and Secondary Education on January 9, 2008, announcing the availability of the draft State Plan for advance review, either online or by mail. Notice also was provided to school superintendents and the public in the Department’s electronic “Mailbag” on December 12, 2007. Additional effort was made to notify all daily newspapers, doubly those serving locales of the public hearings; education-focused reporters; members of the Missouri Association of Career and Technical Education, Missouri Council of Career and Technical Administrators, Missouri Association of Secondary School Principals, Missouri School Counselor Association, Missouri Special Needs Association, Missouri Council of School Administrators, and Missouri Community College Association; as well as DESE news subscribers. Notice also was posted at the public hearing sites, as well as to the Kansas City Star’s Press Release Central.

In addition to six public hearings, a “virtual” public hearing also was made available on the Department’s Web site, January 30 through February 15, 2008, which included a recorded presentation, a copy of the draft plan, presentation handouts, and a mechanism for submitting comments and recommendations online.

- 2. A summary of the above recommendations and the eligible agency’s response to such recommendations in the State Plan. [Sec. 122(a)(3)]**

Written feedback and recommendations collected from the public hearings and the online submission form were reviewed and considered for modification to the draft State Plan prior to submitting it for consultation by the Governor and approval by the State Board of Education. A summary of the comments and responses to the comments can also be found in Appendix A.

- 3. The eligible agency shall develop the State Plan in consultation with academic and career and technical education teachers, faculty, and administrators; career guidance and academic counselors; eligible recipients; charter school authorizers and organizers consistent with State law; parents and students; institutions of higher education; the State Tech Prep coordinator and representatives of Tech Prep**

**consortia (if applicable); entities participating in activities described in Section 111 of Public Law 105-220; interested community members (including parents and community organizations); representatives of special populations; representatives of business and industry (including representatives of small business); and representatives of labor organizations in the State. You also must consult the Governor of the State with respect to development of the State Plan. [Sec. 122(b)(1)(A)-(B)]**

The Division consulted with a number of groups and individuals during the development of both the transition plan and the five-year State Plan. The areas targeted for this consultation is listed below, along with a summary of activities related to the targeted areas:

Tech Prep – In August 2007, a letter was sent to all community college presidents from the Assistant Commissioner. The letter requested input as to whether Tech Prep should be consolidated into the basic state grant or if it should be kept separate. Feedback was received until October 1, 2007. In addition to this input, a meeting was held with representatives of the community college presidents to further discuss the future of Tech Prep.

Accountability – Staff from the Accountability and Administration section held three statewide meetings to discuss the proposed accountability measures for Perkins IV. The first meeting was held on October 2, 2007 in conjunction with the Missouri Council of Career and Technical Administrator’s fall conference in Columbia. On October 26, 2007, two additional meetings were held in Jefferson City. The first meeting focused on postsecondary accountability measures and was attended by community college staff and other interested educational institutions. The second meeting focused on secondary accountability measures and was mostly attended by comprehensive high school and area career center staff.

In addition to the three meetings, the Division made available a portal on its Web site where interested parties could review the proposed accountability measures and provide written feedback. Feedback was collected through the online portal from October 29 through November 20, 2007.

Programs of Study – The Division hosted a program of study advisory committee on December 17, 2007. The advisory committee was asked to review the work that has been ongoing since April toward development and implementation of programs of study. The advisory committee was representative of community colleges, labor organizations, area career centers, and comprehensive high schools. Staff assigned as career cluster leaders from the Division were also in attendance. The work of the programs of study advisory committee will be ongoing. The advisory committee will continually be consulted as the programs of study process is implemented.

Postsecondary Participation in One-Stop System – The Division sent an e-mail to all postsecondary grant recipients on October 18, 2007. The purpose of the e-mail was to solicit information from postsecondary institutions regarding their participation in the one-stop career center delivery system established by Title I of the Workforce Investment Act (WIA). A number of comments were received and incorporated into the appropriate sections of Missouri’s State Plan including comments received by the Division of Workforce Development, the WIA grant recipient for the State of Missouri, which remarked that postsecondary institutions have representation on the local workforce boards.

Special Populations – The Special Population section of the State Plan was written at the state level with the assistance of an advisory committee consisting of vocational resource educators, basic skills instructors, career education evaluators, and work experience coordinators from Area Career Centers around the state. The plan was then sent to the same group with the addition of the Missouri Department of Elementary and Secondary Education, Division of Special Education, Missouri Parents ACT (MPACT), which is a statewide parent training and information center serving all disabilities, Area Career Center directors, postsecondary disability support services coordinators, Missouri Department of Correction, and the Division of Youth Services. All feedback was reviewed and changes were made based on that feedback. A final version was sent to all that participated with the results included in the State Plan submission.

Business and Industry – A broad range of trade associations and professionals representing Missouri business and industry were asked to validate the knowledge and skills for all 16 Career Clusters and 81 Career Pathways through an online survey. Over 700 individuals responded to the online validation process that was operational from November 20, 2006 through January 8, 2007.

In addition, a statewide meeting was held on January 25, 2007 with the Industry Advisory Council representatives of the 16 Career Clusters and most of the 81 Career Pathways. The Industry Advisory Councils reviewed and validated the foundation and pathway knowledge and skill statements; reviewed the results from the online validation process; considered needs and expectations at the middle school, high school, and postsecondary grade levels; identified gaps and overlaps; and explored industry credentials and other certifications.

Consultation with Governor – The State Plan was sent to the Governor’s office on March 3, 2008 for consultation.

- 4. The eligible agency shall develop effective activities and procedures, including access to information needed to use such procedures, to allow the individuals and entities listed in item 3 above to participate in State and local decisions that relate to development of the State Plan. [Sec. 122(b)(2)]**

In order to assure that those interested in giving input to the development of the State Plan had knowledge of the plan process, state staff presented information on the plan development process and time lines, a description of work team assignments, and a summary of the major provisions of the Act to local career and technical education administrators, teachers, and organization board members. A draft of the State Plan was placed on the Department’s Web site. A document titled, “Perkins Summary and Future Plans for Implementation, FY 2008-2013,” was produced, distributed, and presented at the summer conference of the Missouri Association for Career and Technical Education (MoACTE), as well as posted to the Division’s Web site. The document provided a brief review of Perkins III and moving forward to Perkins IV. It further described areas of emphasis, funding structure, five-year strategic plan, local annual application, accountability, and programs of study in Perkins IV.

In addition to the communication and consultation received from the activities above, the Division provided a standing feedback page for various issues on its Web site at [http://dese.mo.gov/divcareered/perkins\\_iv\\_feedback.htm](http://dese.mo.gov/divcareered/perkins_iv_feedback.htm).

- 5. The eligible agency shall develop the portion of the State Plan relating to the amount and uses of any funds proposed to be reserved for adult career and technical education, postsecondary career and technical education, Tech Prep education, and secondary career and technical education after consultation with the State agency responsible for supervision of community colleges, technical institutes, or other 2-year postsecondary institutions primarily engaged in providing postsecondary career and technical education, and the State agency responsible for secondary education. If a State agency finds that a portion of the final State Plan is objectionable, the State agency must file its objections with you. You must respond to any objections you receive in the State Plan that you submit to the Secretary. [Sec. 122(e)(3)]**

Missouri has a single State Board of Education that is responsible for all public education, academic and vocational, K-12. The board serves as the state-level governing body for career and technical education programs provided by local school districts, community/technical colleges and four year institutions. The State Board of Education delegates authority to the Division of Career Education for all career and technical education in the state, including secondary, postsecondary, and adult. The Division administers state and federal funds for secondary, postsecondary, and adult career and technical education programs in the state.

On March 3, 2008 the State Plan was sent to the Department of Higher Education for its review and comment.