

SPECIAL EDUCATION IDEA SECTION 611 (PART B) 2013-14 PAYMENT REQUESTS

Due to grant award funds availability from the U.S. Department of Education and State Budget Allotments, the maximum drawdown percentages for the 2013-14 school year have been adjusted. Federal funds may be requested each month up to the maximum percentage of approved budgets and within the guidelines of the Cash Management Improvement Act, which require payment requests to only include amounts already expended and/or amounts that will be expended within three business days of receipt of funds. The following schedule will be used for the 2013-14 school year.

PAYMENT REQUESTS MUST BE SUBMITTED BY 11:59 P.M. ON THE FIRST DAY OF THE MONTH OR PAYMENT WILL NOT BE PROCESSED UNTIL THE NEXT MONTH.

SCHOOL PAYMENT MONTH	EXPENDITURE PERIOD END DATE*	MAXIMUM PERCENTAGE OF APPROVED BUDGET	PAYMENT REQUEST DUE DATE
July	July 25, 2013	50%	July 1, 2013
August	August 26, 2013	50%	August 1, 2013
September	September 25, 2013	50%	September 1, 2013
October	October 24, 2013	75%	October 1, 2013
November	November 26, 2013	75%	November 1, 2013
December	December 25, 2013	75%	December 1, 2013
January	January 24, 2014	75%	January 1, 2014
February	February 26, 2014	90%	February 1, 2014
March	March 26, 2014	90%	March 1, 2014
April	April 24, 2014	90%	April 1, 2014
May	May 26, 2014	90%	May 1, 2014
June	June 25, 2014	100%	June 1, 2014
July	July 24, 2014	100%	July 1, 2014
August	August 26, 2014	100%	August 1, 2014
September	September 25, 2014	100%	September 1, 2014
FER Approval (due Sept. 30, 2014)		Remaining Amount Due	

***Expenditure Period End Date** represents three business days after the LEA receives funds. Amounts included on payment requests must be expended by this date.

The date the LEA may begin obligating expenditures is the “substantially approved date” which appears on the 2013-14 Part B Budget Application Submittal and Approval page.