Missouri
DEPARTMENT OF ELEMENTARY & SECONDARY
EDUCATION™
Office of Quality Schools

Needs Assessment – Data Analysis Template for Each of the Pillars of the Continuous Improvement System

NEEDS ASSESSMENT	
LEA or School Name	
Date	
Purpose of the Needs Assessment: To identify areas that present gaps or areas of challenge over several years in relation to desired outcomes. This template is a tool to assist with the examination of determine areas needing improvement.	
Potential Sources of Data: Retention rates, professional development, mentoring, financial reports, facility evaluations, business and community feedback	

Data Analysis for the Continuous Improvement System Leadership Pillar		
Data Element and Source	Frequency of Data Collection	Data Trends for the Last 3 – 5 years

Conclusions

NEEDS ASSESSMENT		
LEA or School Name		
Date		
Purpose of the Needs Assessment: To identify areas that present gaps or areas of challenge over several years in relation to desired outcomes. This template is a tool to assist with the examination of determine areas needing improvement.		
Potential Sources of Data: Student behaviors, student attendance, on-track 9th Grade, dropout rate, district staff surveys, safe schools reports, building conditions		
Data Analysis for the Continuous Improvement System Collaborative Climate and Culture Pillar		
Data Element and Source	Frequency of Data Collection	Data Trends for the Last 3 – 5 years

Conclusions

NEEDS ASSESSMENT

LEA or School Name	
Date	

Purpose of the Needs Assessment: To identify areas that present gaps or areas of challenge over several years in relation to desired outcomes. This template is a tool to assist with the examination of determine areas needing improvement.

Potential Sources of Data: Out-of-field teachers, inexperienced teachers, staff retention and turnover, professional development, teacher/student ratios

Data Analysis for the Continuous Improvement System Effective Teaching and Learning Pillar

Data Element and Source	Frequency of Data Collection	Data Trends for the Last 3 – 5 years

Conclusions

NEEDS ASSESSMENT		
LEA or School Name		
Date		
Purpose of the Needs Assessment: To identify areas that present gaps or areas of challenge over several years in relation to desired outcomes. This template is a tool to assist with the examination of determine areas needing improvement.		
Potential Sources of Data: Early learning, SPED, ELL, Extended learning, Rti, CTE/Perkins, Professional development, activity participation		
Data Analysis for the Continuous Improvement System Data-based Decision Making Pillar		
Data Element and Source	Frequency of Data Collection	Data Trends for the Last 3 – 5 years

Conclusions

NEEDS ASSESSMENT

LEA or School Name	
Date	

Purpose of the Needs Assessment: To identify areas that present gaps or areas of challenge over several years in relation to desired outcomes. This template is a tool to assist with the examination of determine areas needing improvement.

Potential Sources of Data: Written curriculum, assessments, TSA, IRC, Advanced course work, CTE work, Literacy , pass/fail rate

Data Analysis for the Continuous Improvement System Alignment of Standards, Curriculum and Assessment

Data Element and Source	Frequency of Data Collection	Data Trends for the Last 3 – 5 years

Conclusions		