

Administrative Memo

Date: July 23, 2015

To: School Administrators

From: Dr. Chris Neale, Assistant Commissioner, Office of Quality Schools
Dr. Sharon Helwig, Assistant Commissioner, Office of College and Career Readiness

Subject: LS-15-005 Expansion of Career and Technical Education for Standard 3*4 College and Career Readiness – 2016 Annual Performance Report (APR)

Beginning with the 2016 APR, the Department will award additional points under Standard 3*4: College and Career Readiness for schools that create or expand Career and Technical Education (CTE) opportunities. A Local Education Agency (LEA) may receive two points toward the ten points possible in Standard 3*4 by creating and entering into a partnership with area career centers, comprehensive high schools, industry, or business to develop a pathway for students to accomplish each of the following :

1. Enroll in a program of career and technical education while in high school;
2. Participate and complete an internship or apprenticeship during their final year of high school;
3. Obtain the industry certification or credentials applicable to their program or career and technical education and internship or apprenticeship.

LEAs that provide for all three of the above objectives will receive the aforementioned two points under Standard 3*4. In order for LEAs to maintain these two points in consecutive years, the LEA must continue to expand their CTE program offerings each year, either by continuing to grow the previously expanded program, expanding a separate program, or creating a new program in compliance with the stated criteria. Additionally, all LEAs that partner with an area career center or vocational school that has expanded or created CTE opportunities in alignment with the stated criteria will be eligible for the two additional points. Programs that meet these criteria for the 2015-2016 school year will be reflected in the 2016 APR. LEAs will be asked to complete and submit the attached assurance form by 5pm on October 1, 2015 in order to procure these two points within Standard 3*4. The form may be submitted by mail, fax, or email.

Please share this information with your staff. If you have any questions regarding the updated policies, please contact Dennis Harden at: dennis.harden@dese.mo.gov or (573)751-3500.

