Unit #1 Title: My Personal Plan of Study

Lesson Title: Evaluating Transcripts

Lesson: 2 of 6

Grade Level: 9

Length of Lesson: 45-50 minutes

Missouri Comprehensive Guidance and Counseling Big Idea:
AD.6: Developing and Monitoring Personal Plan of Study.

Grade Level Expectation (GLE):
AD.6.A.09: Monitor and revise Personal Plan of Study

American School Counselor Association National Standard (ASCA):
Academic Development Standard
B: Students will make decisions, set goals, and take necessary action to achieve goals.

Materials (include activity sheets and/or supporting resources)
Copies of students’ transcripts
Whiteboard, SMART Board, other means to display formula for GPA including values of letter grades
High school course description book or enrollment guide for class point values.

Show Me Standards: Performance Goals (check one or more that apply and identify relevant process standards)

X Goal 1: Gather, analyze and apply information and ideas
   1. Use technological tools and other resources to locate, select and organize information
   5. Evaluate the accuracy of information and the reliability of its sources

Goal 2: Communicate effectively within and beyond the classroom

Goal 3: Recognize and solve problems

X Goal 4: Make decisions and act as responsible members of society
   4. Recognize and practice honesty and integrity in academic work and in the workplace
   5. Develop, monitor and revise plans of action to meet deadlines and accomplish goals

This lesson supports the development of skills in the following academic content areas.

Academic Content Area(s) Specific Skill(s)

X Communication Arts

Mathematics 1. Addition, subtraction, multiplication and division; other number sense, including numeration and estimation; and the application of these operations and concepts in the workplace and other situations
Enduring Life Skill(s)

<table>
<thead>
<tr>
<th></th>
<th>Perseverance</th>
<th>Integrity</th>
<th>X</th>
<th>Problem Solving</th>
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</thead>
<tbody>
<tr>
<td>Courage</td>
<td>Compassion</td>
<td></td>
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<td>Tolerance</td>
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<tr>
<td>Respect</td>
<td>X</td>
<td>Goal Setting</td>
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Lesson Measurable Learning Objectives:

The student will compute his/her individual GPA.
The student will determine through transcript review what actions and/or revisions need to occur in order to reach post-secondary goal.

Lesson Formative Assessment (acceptable evidence):

Assessment should relate to the performance outcome for goals, objectives and GLE. Assessment can be question answer, performance activity, etc.

Students will review transcripts and compute individual Grade Point Averages.

Lesson Preparation

Essential Questions:

How will I keep track of my progress in school? What information will follow throughout my life?

Engagement (Hook):

What does your transcript say about you? How does your GPA impact graduation requirements?

Procedures

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<tr>
<th>Instructor Procedures/Instructional Strategies:</th>
<th>Student Involvement/Instructional Activities:</th>
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<tr>
<td>Distribute students’ copies of transcripts and Personal Plan of Study begun in 8th grade.</td>
<td>1. Students will use the course description book or enrollment guide and transcript for computation of GPA. Students locate their class ranking, GPA, and credits earned.</td>
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<tr>
<td>1. Explain purpose of transcripts. Instruct students to locate their class ranking, GPA, credits earned on their transcripts.</td>
<td>2. Students will discuss any other information on their transcripts.</td>
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<td>2. Discuss other information your high school includes on personal transcripts.</td>
<td>3. Students will practice calculating GPA’s</td>
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<td>3. Explain that there are times students need</td>
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to calculate their GPA’s on their own (e.g. to verify accuracy). Use the transcript to show students how to compute GPA’s.

4. Ask students to review their transcripts and Personal Plan of Study and what they need to do to continue progress toward post-secondary goals

4. Student reviews Personal Plan of Study and revise, where necessary.

Teacher Follow-Up Activities

Encourage teachers to have students compute GPA’s after each grading period. Teachers could have students keep a grade log sheet in their class.

Counselor reflection notes (completed after the lesson)