The student’s teacher attempts classroom strategies and interventions. District may use care teams or mechanisms to collaborate and determine if all appropriate strategies have been used prior to deciding to initiate a request for a special education evaluation.

No specific timelines

Regular Education Activities

Within 30 Calendar Days

Referral Date

Conduct a Review of Existing Data with a group of individuals meeting the requirements of an IEP team including the parents.

Within 60 Calendar Days

Gather data (if necessary) as determined during the review of existing data.

Within 30 Calendar Days

Meeting to determine Eligibility must be held:

- Within 60 calendar days of the agency’s receipt of the parent’s consent.
- The evaluation process may exceed 60 calendar days in certain circumstances (e.g. snow days, agency vacation days, child’s absence because of illness).

Reasons for the extension must be documented.

If found ineligible, provide Notice of Action - Ineligibility and an Evaluation Report.

Develop IEP for eligible child

Provide parent with prior written Notice of Action for initial services and an Evaluation Report.