

Getting Your Data Right for the APR Checklist and Other Important Information

APR Data Checklist

	Check for duplicate/multiple MOSIS numbers of your current cycle graduates (Incomplete data sets). ✓ Check that the April Student Core for each student is coded accurately (key fields are NotFAYSchool, NotFAYDistrict, LEPELL, MonthsUSA, and IEPDisability).
	Check the course numbers utilized for AP, IB and Advanced courses in the October cycle
	Check to make sure courses that are being offered for dual credit have the dual credit site marked as district. In addition check the college/university in which the dual credit is being offered to make sure it is on the list of dual credit approved sites and that you've used the correct code for the college or university.
	Check courses that are being offered off campus as dual enrollment classes have the dual credit site marked as college.
	Check that the grade earned in dual credit or dual enrollment courses are coded correctly.
	Check to make sure your graduate follow-up file is accurate.
	Check any potential discrepancies identified in the state-level violation report in your June Student Core, Enrollment and Attendance submission.
	Check that Hours of Attendance + Hours of Absence submitted in MOSIS equals calendar hours submitted on Screen 10 of Core Data.
	Check that 9 th grade student entry codes are accurate (regular grade progression from the 8 th grade in a middle school building to the 9 th grade in a high school building is R101 – Remained Advanced. If a high school student is new to the Missouri public school system, report accurate school year for FirstFreshmanYear, Ex. school year 2017-2018 is reported as 2018.
	Industry Recognized Credential (IRC) data is collected separately from Technical Skills Attainment (TSA) data in MOSIS June Student Core, Enrollment and Attendance.
	Check the accuracy of dropouts that you reported by Cohort. Then determine how to recoup dropouts when possible. Dropouts will need to be recouped by September for accountability purposes. Ex. If you recoup a 2017-18 drop in November 2018 that student will remain a drop for accountability.
	Check that you have reported ASVAB scores via MOSIS/Core Data
	Check that you have a MAP score for each student when MAP results come in.
	Check that you have the required EOCs for ALL of your seniors.

Watch for Administrative Memos that provide information on the following:

- A. MOSIS ID Clean-up for 3rd party CCR data. DESE will obtain the assessment results for the 3rd party assessments, ACT, etc. from the testing companies. The assessment records will run against the MOSIS ID system to obtain the MOSIS ID for the student test. To help obtain the MOSIS ID for the remaining assessment records, DESE will create a trial for each district and charter school containing the assessment records that do NOT have a MOSIS ID.
- B. Districts will have a complete and final dataset of all CCR assessment data. Corrections for CCR assessment data will begin processing (MEMO will indicate the date)
- C. Current year MAP Data Available. When available check that you have a MAP score for ALL your students—Secure View
- D. Current MAP Assessment Score Appeals (MEMO will indicate the date)
- E. To guarantee that data changes are included in the Preliminary APR Preview, data must be certified by 5:00 pm on the due date (MEMO will indicate the date)
- F. All MAP assessment administrative anomalies and CCR assessment corrections received by the due date will be processed and reflected in the detail APR reports. (MEMO will indicate the date)
- G. APR Preview—Secure and Preliminary APR Final Appeals (MEMO will indicate the date)
- H. MOSIS Data for the CCR, attendance, and graduation standards of the Final APR will freeze (MEMO will indicate the date)
- I. APR Final—Secure (MEMO will indicate the date)

MSIP 5 Resources:

- MSIP 5 Resource and Process Standards:
 - https://dese.mo.gov/sites/default/files/MSIP_5_Resource_and_Process_Standards.pdf
- MSIP 5 PowerPoint on APR Changes:
 - https://dese.mo.gov/sites/default/files/2018_Power_Point_on_APR_Changes.pdf
- MSIP 5 Comprehensive Guide to the Missouri School Improvement Program:
 - https://dese.mo.gov/sites/default/files/MSIP_5_2017_Comprehensive_Guide.pdf
- Continuous School Improvement Planning Resources:
- CSIP Guidance: ○ https://dese.mo.gov/sites/default/files/MSIP5-CSIP_Guidance.pdf
- CSIP Systems Review:
 - <https://dese.mo.gov/sites/default/files/Comprehensive%20School%20Improvement%20Plan%20Systems%20Review-April18.pdf>

Data Corrections and Appeals:

- Data Corrections & Appeals Procedures:
 - <https://dese.mo.gov/quality-schools/accountability-data/appeals-procedure>
- MOSIS/Core Data:
 - <https://dese.mo.gov/data-system-management/core-datamosis>
- MSIP 6 Information:
 - <https://dese.mo.gov/quality-schools/mo-school-improvement-program/msip-6>
- ESSA and Federal Programs:
 - <https://dese.mo.gov/quality-schools/federal-programs>
- DESE Staff Directory:
 - <https://dese.mo.gov/sites/default/files/DESEStaff.pdf>