

REGISTRATION INFORMATION
STATE FCCLA LEADERSHIP CONFERENCE
Sunday, March 22–Tuesday, March 24, 2015

The 2014-2015 State Executive Council arrives on Saturday, March 21.

CHAPTER ATTENDANCE

There are no quotas for chapter attendance for the 2015 State Leadership Conference. Chapters should choose delegates based upon interest in FCCLA and the student's ability to be a positive representative of the school and chapter. Chapters are requested to provide one chaperone (advisor, parent or other adult) for every four student delegates or major fraction thereof. Any chapter with delegates in attendance must have at least one advisor delegate.

MANDATORY DRESS POLICY

A conference dress code form also is **required** and must be submitted with the State Leadership Conference registration form(s).

FEES, LODGING, MEAL, STAR EVENTS AND LATE FEES

\$75.00 **PER PERSON** Conference Registration Fee (includes one boxed lunch on Monday, March 23, and the official conference t-shirt)

\$20.00 **PER PERSON** State STAR Events participant fee to cover event expenses (certificates, medals, evaluator meals, etc.)

\$15.00 **PER PERSON LATE FEE** after **February 27**. Registrations postmarked **AFTER February 27** and before March 6, will receive a size "L" t-shirt.

\$15.00 For Additional conference t-shirts (pre-order only). These shirts will be included with the other chapter t-shirts at pickup.

HOTELS

Information on conference hotels can be found in the State Leadership Conference mailing or on the Missouri FCCLA website.

REGISTRATION INFORMATION

To prevent problems in registration, please complete this form with accuracy. Make additional copies if necessary. Check all appropriate columns and submit ONE check to cover the total cost of all fees for your chapter. **If your payment or purchase order is not attached with the registration form, you will not be registered. All registrations will be finalized when the payment or purchase order is received which could result in late fees. DO NOT FORGET to list t-shirt sizes.**

REFUNDS, CANCELLATIONS AND SUBSTITUTIONS

No refunds will be provided after March 6. Refund requests must be made in written form to: Carla Rendo, MU Conference Office, 344 Hearnes Center, Columbia, MO 65211 or by E-mail to muconf4@missouri.edu.

You may substitute students at no charge. Contact Carla Rendo at 573-882-8320 by March 6. Late substitutions will be handled on site.

Cancellation of an entire chapter delegation for an extreme emergency is the exception, but must be approved in writing by Donna Sharpe no later than the first day of the conference (donna.sharpe@dese.mo.gov).

PHOTOGRAPHY/VIDEOTAPING RELEASE

By registering for this conference, I, _____, advisor of this Missouri FCCLA chapter, hereby give my consent for the Missouri FCCLA to use pictures or videos of the above registered students, advisors and chaperones, or those that may be added or substituted, taken and submitted for the 2015 FCCLA State Leadership Conference. I understand that these photos or videos may be utilized by FCCLA in publications or on the FCCLA website.

PAYMENT OPTIONS

_____ One check payable to the University of Missouri

_____ Purchase Order # _____ (**MUST** accompany this registration form or **registration will not be processed**)

_____ Credit Card:

MasterCard Visa Discover American Express Card Number _____ Expiration Date _____

Authorized Signature _____ Printed Name _____

Address if different from school address: _____

ADVISOR INFORMATION

Please provide the information for each advisor attending the State Leadership Conference:

Advisor Name _____

Advisor Name _____

ADVISORS PLEASE READ: If your chapter registration is received **AFTER** the regular conference registration deadline of **February 27**, there is no guarantee of requested t-shirt availability or requested sizes. If you make substitutions, the person being added will automatically receive the withdrawn participants t-shirt unless noted on the substitution form provided with this registration. Registrations received later than March 6 will be given t-shirts on a first-come, first-served basis the day of the conference.

QUESTIONS/SUBSTITUTES/CHANGES

Direct all registration-related questions to Carla Rendo at (573) 882-8320 or E-mail muconf4@missouri.edu.

Please MAIL, FAX or SCAN completed Registration Forms.

Mail: MU Conference Office/ FCCLA

344 Hearnes Center

Columbia, MO 65211

Fax: (573) 882-1953

Scan: muconf4@missouri.edu

REGULAR REGISTRATION DEADLINE IS FEBRUARY 27, 2015.

2015 STATE FCCLA LEADERSHIP CONFERENCE SUBSTITUTION FORM

Please fill in all portions of the substitution form.

Chapter Name _____ Submission Date _____ Advisor Name _____
 School District Name _____ Advisor Email _____
 Complete School Address _____ Telephone Number to Reach You (____) _____
 School Telephone (____) _____

All substitutions received **before** March 6 will be made prior to the conference. Substitutions **after** March 6 will be handled on site.
Note: Unless noted on the form below, the substituted individual will receive the t-shirt of the attendee they are substituting for. If a substitution is made after March 6, the new participant's t-shirt size and availability is not guaranteed and is on a first-come, first-served basis on the day of the event.

Original Attendee	T-Shirt Size	Substitution	T-Shirt Size	Grade	Chapter Officer	2015-2016 Regional Officer	2014-2015 Graduating Senior	For office use only

Note: For accuracy, there will be no substitutions taken by phone or individual email. All substitutions will be finalized when form is returned to MUCO.

QUESTIONS/SUBSTITUTES/CHANGES

Direct all registration-related questions to Carla Rendo at (573) 882-8320 or E-mail muconf4@missouri.edu.

MAIL, FAX or SCAN COMPLETED SUBSTITUTION FORM TO:

MU Conference Office/ FCCLA
 344 Hearnese Center
 Columbia, MO 65211
 Fax: (573) 882-1953
 E-mail: muconf4@missouri.edu

FOR OFFICE USE ONLY CEIS 120402 Customer ID# _____ Receipt # _____ Date Received by MUCO _____