

Procedures to Request an Ex-Officio Seat on MACCE

Member Qualities

Organizations wishing to serve as ex-officio members should have a genuine interest in the public education of Missouri students and the certification of its teachers. Selected seat holders should have good standing in their state-wide organization and be an active participant in public education.

For current membership information, please refer to: dese.mo.gov

Procedure to Request a Seat

An organization must submit a written request to the DESE Liaison, currently the Assistant Commissioner, and copied to the MACCE Chair asking for an ex-officio seat.

Approval Process

The request will be presented at the next scheduled MACCE meeting for approval by the Council. A 2/3 majority vote of the voting members is required.

If passed, MACCE will recommend the ex-officio organization to the Commissioner, who in turn can recommend the organization to the State Board of Education.

If the State Board of Education approves the organization for an ex-officio seat, the organization then presents a nominee to the Commissioner for recommendation to the State Board of Education.

Term

Ex-officio organization members' terms begin at the MACCE meeting immediately following approval by the State Board of Education and continue for two calendar years.

Reappointment

At the end of the two years, MACCE may forward to the State Board of Education, a recommendation for reappointment.

In order to have balanced representation, an organization may be requested to re-apply for membership.

Upon a request for an ex-officio seat being submitted to MACCE, MACCE can:

1. Turn the requesting organization down.
2. Consider recommending an organization, who successfully demonstrates they are not currently represented, to the Commissioner for an ex-officio seat.
3. Consider recommending the organization be rotated with an existing organization that has similar membership.