

EOC Exception Collection Report Instructions

Log in to MOSIS. Select February 2012 Student Core.

Name	Collection Start Date	Due Date	Trial Name	Trial Date	Submission Status	Cycle	Year
June 2010 Educator Evaluation PILOT		Jun 30, 2011	Run a Trial			June	2010
April 2011 Student Core		Apr 15, 2011	Run a Trial			April	2011
2011 PS-Adult Course Assignment		Mar 31, 2011	Run a Trial			PostSec	2011
February 2011 Student Core		Feb 15, 2011	Certified Trial	02-07-2011 2:24pm	SENT	February	2011
February 2011 Student Graduate Follow Up		Feb 15, 2011	Certified Trial	02-18-2011 10:43am	SENT	February	2011
2011 EOCSPR Assessment Pre-Code		Jan 21, 2011	Certified Trial	01-19-2011 2:49pm	SENT	PreCode	2011
2011 MAPSS Assessment Pre-Code		Jan 21, 2011	Certified Trial	01-19-2011 11:22am	SENT	PreCode	2011

Click on Reports.

Submitted: **Certified Trial**

Created: 02-07-2011 2:23pm
Last Activity: Validated at 02-07-2011 2:24pm

Certification Date: 02-07-2011 2:24pm
Send Status: Sent

Errors (0) Warnings (0) Records (767) Reports

Select the February 2012 Student Core EOCEXceptionList report (MS Excel).

February 2011 Student Core > Certified Trial

Created 02-07-2011 2:24pm.

Records	Edits	Reports
Students 767	Congratulations! Your submission has no violations.	February 2011 Student Core Data Aggregation (PDF) February 2011 Student Core Data Aggregation with Charts (PDF) February 2011 Student Core EOCEXceptionList report (MS Excel)

The subject listed in the Subject column is the content(s) for which there is no score. In the example below Joe Smith has not participated in Algebra I or Government.

	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T
1	LocalStude	LastName	FirstName	MiddleName	Suffix	DateOfBirth	StudentGra	Gender	RaceEthnic	Assessment	TstMethod	EDFirstNar	EDLastNar	Subject	Period
2	10339	DOE	JOHN			1/12/1993	12	M	W					AMGOV1	
3	1826	DOE	JANE			7/17/1993	12	F	W					ALGEB1	
4	1038	SMITH	ANN			12/18/1992	12	F	W					ALGEB1	
5	1248	SMITH	MARY			8/2/1992	12	F	W					ALGEB1	
6	1051	SMITH	JOE			12/17/1992	12	M	W					ALGEB1	
7	1051	SMITH	JOE			12/17/1992	12	M	W					AMGOV1	

If the student is eligible for an exception, enter the applicable exceptions code in the Assessment column. In the example below, no exceptions code has been entered for John or Joe in Government. These students are participating in that content during the 2011-2012 school year and will test at the end of the year.

	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T
1	LocalStude	LastName	FirstName	MiddleName	Suffix	DateOfBirth	StudentGra	Gender	RaceEthnic	Assessment	TstMethod	EDFirstNar	EDLastNar	Subject	Period
2	10339	DOE	JOHN			1/12/1993	12	M	W					AMGOV1	
3	1826	DOE	JANE			7/17/1993	12	F	W	EOCEX1				ALGEB1	
4	1038	SMITH	ANN			12/18/1992	12	F	W	EOCEX1				ALGEB1	
5	1248	SMITH	MARY			8/2/1992	12	F	W	EOCEX1				ALGEB1	
6	1051	SMITH	JOE			12/17/1992	12	M	W	EOCEX1				ALGEB1	
7	1051	SMITH	JOE			12/17/1992	12	M	W					AMGOV1	

Remember to save the file, with your changes, as a comma delimited file (*.csv). Districts will then go back to MOSIS and upload the file into the 2012 EOC Exception Collection.

MO Student Information System (MOSIS)

MO VIRTUAL INSTRUCTION PROGRAM

Welcome to MOSIS Data Collection

Please select a submission

Year: All Cycle: All

Name	Collection Start Date	Due Date	Trial Name	Trial Date	Submission Status	Cycle	Year
2012 EOC Exception Collection		Jun 29, 2012	Run a Trial		PreCode	2012	
April 2012 Student Core		Apr 30, 2012	Run a Trial			April	2012
2012 PS-Adult Course Assignment		Mar 30, 2012	Run a Trial			PostSec	2012

The file, once uploaded, will go through the validation process. The only errors that should occur would be related to inaccurate exceptions codes, or if a student were manually added to the file.

The screenshot shows the 'MO Student Information System (MOSIS)' interface. At the top, there is a purple header with the MOSIS logo and name. Below this is a blue banner for the 'MO VIRTUAL INSTRUCTION PROGRAM' with the 'State Report Manager' logo on the right. A navigation bar contains a 'Logout: stu401401' link and a 'Need Help?' link. The main content area is titled 'Home > 2011 EOCEVP Assessment Pre-Code > Import Source Data'. It features a light blue box with instructions: 'Please upload your data files. You can upload tab-delimited (.TXT) or comma-separated (.CSV) files. If a file is large, you may zip it first. Uploaded files must be smaller than 20 MB.' Below the instructions is a 'Select File to upload (Assessment):' label, a file input field, and a 'Browse...' button. At the bottom of the box are 'Import' and 'Cancel' buttons. The footer contains the text 'MO Department of Elementary and Secondary Education - Send questions to: webreplyMOSIS@deae.mo.gov' and 'Powered by ESP Solutions Group'.