Team: Effective and Stable Leadership and Governance

- Intro
  - Roles and responsibilities of the board?
  - Safe environment

BOE roles and Responsibilities:

- Hire and evaluate Superintendent.
- Set budget
- Set policies.
- Approve PD plan
- Approve CSIP/strategic plan
- Set agendas for monthly meetings

- G1 Establish policies that follow state and federal law
  - The local Board of Education establishes policy, rules and procedures that ensure that district schools are operated in accordance with local, state and federal statutes, Missouri State Board of Education and/or the Missouri Department of Elementary and Secondary Education. (operational statement)
  - BOE will subscribe to or engage with a policy service to provide necessary updates to comply with state and federal laws.
  - BOE will establish a Policy Committee to continually review (on a rolling basis) necessary changes to district policy.
  - BOE will add new policies as dictated by law, rescind out of date policies and add policies customized for local district.
  - BOE will regularly review all policies proposed by Policy Committee to ensure compliance with laws.

- G2 Superintendent - Roles and responsibilities
  - The Board of Education shall hire the superintendent to serve as chief executive officer of the district and annually evaluate the superintendent’s job performance based on clear, written and measurable targets aligned with district goals.
BOE will select an evaluation tool for superintendent’s evaluation that complies with state laws.

BOE will evaluate Superintendent on a cycle throughout the year, with regular updates provided by the Superintendent to the BOE on progress towards Board established goals.

BOE will set a timeline for contract extension, evaluation and salary determination.

BOE shall have a clear outline/delineation of roles and responsibilities between the superintendent and the Board and delegate operational decisions to the Superintendent.

• G3 Clear Mission, Vision and Goals Statement
  - The local Board of Education in collaboration with the stakeholders shall establish clear statements of mission and vision which in turn will set the foundation for district goals for high expectations of student achievement.
  - BOE shall meet on a yearly basis with stakeholders (parents, students, staff, and community members) for review and updates to mission, vision and goals.
  - BOE shall provide evidence to stakeholders of progress toward goals
  - Goals are aligned to board policies

• G4 Effective Communication (Engagement)
  - G9 and Public relations
    - The local board of education, district leadership and staff collaborate and communicate with all stakeholders.
    - BOE shall conduct annual surveys (community, students, parents, staff) regarding district performance, utilizing feedback to add, eliminate or amend district goals.
    - BOE shall maintain a variety of tools for dissemination of information to stakeholders, such as websites, quarterly reports, school newsletters, other appropriate social media

• G5 Effective Evaluation of Personnel and Programs
  - The local Board of Education and designated leadership assure that effective systems of evaluation are in place for personnel and programs.
  - BOE shall approve evaluation tools that align with state standards.
  - BOE shall provide adequate funding to assure professional development for evaluators

• G6 Deliberate planning (Strategic)
The local Board of Education in collaboration with all stakeholders assures the priorities of the district, both long and short term, are established.

- It is also responsible for development and monitoring of annual goals.
- Defined and communicated
- BOE uses data and information to identify areas for improvement and monitors efforts towards goals.
- BOE utilizes long range planning documents for facilities, achievement and finances to drive the work of the district.
- BOE shall approve local leadership development plan to assure continuity for staff turnover and succession

**G7 Resource Management**

- The Board of Education will optimally manage the district’s resources in accordance with district priorities.
- BOE shall establish budget parameters to guide budget development
- BOE shall establish a minimum amount to maintain in fund balances to assure compliance with state statute.
- BOE shall evaluate all programs on a cyclical basis to reflect return on investment (better student achievement)
- BOE shall develop a plan to assure a safe learning environment for students and staff
  - Community?

**G8 Professional Development**

- Personnel at all levels of district governance engage in role specific continuous learning, aligned to the achievement of defined goals, across the full range of district operations.
- Board of Education shall annually approve the Professional Development plan.
- Board of Education shall monitor student achievement as aligned to PD to evaluate the effectiveness of the PD plan.
- BOE participates in regular Board self-evaluation to ensure proper governance structures are in place and that the board is in compliance with laws governing elected boards.

**Closing**

- Finalize above
- Next meeting complete Leadership and Standards (July 14th)
- Google Docs (Expect from Ed) and/or Webinar
- Expect next meeting to be longer than 4 hours