Career and Technical Education (CTE) Finance Calendar

Month	Item	Action	Grant Year	Submittal	Due Date
June	CTE Base and Performance Grant Budget	Submit budget for CTE Base and Performance Grant. LEAs may not obligate CTE Base and Performance Grant funds until after substantial approval of the budget or July 1st, whichever is later. *Must submit Budget only	2019-2020	ePeGS	July 1
	Perkins Grant Application	Submit application for Perkins Grant. LEAs may not obligate Perkins funds until after substantial approval of the application or July 1st, whichever is later. *Must submit Budget AND *Plan	2019-2020	ePeGS AND Compliance Plans System	July 1
	CTE Program Improvement Grant Application	Submit FV-4 and Career Education Equipment/Educational Resource Information forms for each applicable CTE program in which 50/50 funds are being requested.	2019-2020	Email to Applicable CTE Program	July 1
	CTE Displaced Homemaker Grant Budget	Submit FV-4 for CTE students that meet the eligibility requirements of the fee waiver.	2019-2020	Email to CTE Coordinator	July 1
July	Perkins Grant, CTE Enhancement Grant, and CTE Base and Performance Grant Payment Requests	Payment Request opens for current year Federal and State payments. LEAs may begin requesting funds as soon as budget is approved and expenditures exist. Payment requests should include actual cumulative year-to-date expenditures up to the payment request submission date.	2019-2020	ePeGS	July 20
	Perkins Pathways for Teachers Grant Final Invoice	Submit final invoice for Perkins Pathways for Teachers Grant.	2018-2019	Email to Applicable CTE Program	July 31
	CTE Enhancement Grant Budget	Budget opens July 1 for LEAs to report DESE approved amounts from Enhancement Grant Excel file.	2019-2020	ePeGS	September 30
	Perkins Grant Final Expenditure Report (FER)	FER opens July 1 to report actual Perkins expenditures.	2018-2019	ePeGS	September 30
August	Perkins Grant, CTE Enhancement Grant, and CTE Base and Performance Grant Payment Requests	May request funds as soon as budget is approved and expenditures exist. Payment requests should include actual cumulative year-to-date expenditures up to the payment request submission date.	2019-2020	ePeGS	August 1 & 20

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Month	Item	Action	Grant Year	Submittal	Due Date
September	Perkins Grant, CTE Enhancement Grant, and CTE Base and Performance Grant Payment Requests	May request funds as soon as budget is approved and expenditures exist. Payment requests should include actual cumulative year-to-date expenditures up to the payment request submission date.	2019-2020	ePeGS	September 1 & 20
	CTE Enhancement Grant Budget (final deadline)	Submit budget for CTE Enhancement Grant.	2019-2020	ePeGS	September 30
	Perkins Grant Final Expenditure Report (final deadline)	Submit FER for Perkins Grant.	2018-2019	ePeGS	September 30
	CTE Program Improvement Grant, CTE Displaced Homemaker Grant, and CTE Technical Centers That Work Grant Reimbursements (quarterly reminder)	Submit FV-2 for reimbursement of approved CTE expenditures, if necessary.	2019-2020	Email to Applicable CTE Program or CTE Coordinator	February 1 or May 15
	Perkins Grant, CTE Enhancement Grant, and CTE Base and Performance Grant Budget Revisions (quarterly reminder)	Review current year budget and complete a revision, if necessary.	2019-2020	ePeGS	February 28 or April 30
October	Perkins Grant, CTE Enhancement Grant, and CTE Base and Performance Grant Payment Requests	May request funds as soon as budget is approved and expenditures exist. Payment requests should include actual cumulative year-to-date expenditures up to the payment request submission date.	2019-2020	ePeGS	October 1 & 20
	Perkins Grant Finance Self-Assessment	Perkins Finance Self-Assessment opens October 1 for LEAs to report on prior year compliance with Federal Perkins financial regulations.	2018-2019	Tiered Monitoring System	January 31
November	Perkins Grant, CTE Enhancement Grant, and CTE Base and Performance Grant Payment Requests	May request funds as soon as budget is approved and expenditures exist. Payment requests should include actual cumulative year-to-date expenditures up to the payment request submission date.	2019-2020	ePeGS	November 1 & 20

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Month	Item	Action	Grant Year	Submittal	Due Date
December	Perkins Grant, CTE Enhancement Grant, and CTE Base and Performance Grant Payment Requests	May request funds as soon as budget is approved and expenditures exist. Payment requests should include actual cumulative year-to-date expenditures up to the payment request submission date.	2019-2020	ePeGS	December 1 & 20
	CTE Program Improvement Grant, CTE Displaced Homemaker Grant, and CTE Technical Centers That Work Grant Reimbursements (quarterly reminder)	Submit FV-2 for reimbursement of approved CTE expenditures, if necessary.	2019-2020	Email to Applicable CTE Program or CTE Coordinator	February 1 or May 15
	Perkins Grant, CTE Enhancement Grant, and CTE Base and Performance Grant Budget Revisions (quarterly reminder)	Review current year budget and complete a revision, if necessary.	2019-2020	ePeGS	February 28 or April 30
January	Perkins Grant, CTE Enhancement Grant, and CTE Base and Performance Grant Payment Requests	May request funds as soon as budget is approved and expenditures exist. Payment requests should include actual cumulative year-to-date expenditures up to the payment request submission date.	2019-2020	ePeGS	January 1 & 20
	Perkins Grant Finance Self-Assessment (final deadline)	Submit Finance Self-Assessment for Perkins Grant.	2018-2019	Tiered Monitoring System	January 31
February	Perkins Grant, CTE Enhancement Grant, and CTE Base and Performance Grant Payment Requests	May request funds as soon as budget is approved and expenditures exist. Payment requests should include actual cumulative year-to-date expenditures up to the payment request submission date.	2019-2020	ePeGS	February 1 & 20
	CTE Program Improvement Grant Reimbursement (final deadline)	Submit FV-2 for reimbursement of approved CTE expenditures.	2019-2020	Email to Applicable CTE Program	February 1
	CTE Enhancement Grant Application (final deadline)	Submit application for next year's Enhancement Grant. *Must submit Budget AND *Narrative	2020-2021	Compliance Plans System	February 28
	CTE Enhancement Grant and CTE Base and Performance Grant Budget Revisions (final deadline)	Submit budget revisions for CTE Enhancement Grant and CTE Base and Performance Grant.	2019-2020	ePeGS	February 28

Career and Technical Education (CTE) Finance Calendar

Month	Item	Action	Grant Year	Submittal	Due Date
March	Perkins Grant, CTE Enhancement Grant, and CTE Base and Performance Grant Payment Requests	May request funds as soon as budget is approved and expenditures exist. Payment requests should include actual cumulative year-to-date expenditures up to the payment request submission date.	2019-2020	ePeGS	March 1 & 20
April	Perkins Grant, CTE Enhancement Grant, and CTE Base and Performance Grant Payment Requests (final deadline for State payments)	May request funds as soon as budget is approved and expenditures exist. Payment requests should include actual cumulative year-to-date expenditures up to the payment request submission date.	2019-2020	ePeGS	April 1 & 20
	Perkins Grant Budget Revision (final deadline)	Submit budget revision for Perkins Grant.	2019-2020	ePeGS	April 30
	CTE Enhancement Grant and CTE Base and Performance Grant Final Expenditure Reports (FERs)	FERs open April 1 to report actual CTE Enhancement Grant and CTE Base and Performance Grant expenditures.	2019-2020	ePeGS	May 31
May	Perkins Grant Payment Request	May request funds as soon as budget is approved and expenditures exist. Payment requests should include actual cumulative year-to-date expenditures up to the payment request submission date.	2019-2020	ePeGS	May 1 & 20
	CTE Technical Centers That Work Grant Application (final deadline for new grants)	Submit application for next year's TCTW Grant. *Must submit FV-4 AND *Narrative	2020-2021	Email to Applicable CTE Program	May 15
	CTE Technical Centers That Work Grant and CTE Displaced Homemaker Grant Reimbursements (final deadline)	Submit FV-2 for reimbursement of approved CTE expenditures.	2019-2020	Email to Applicable CTE Program or CTE Coordinator	May 15
	CTE Enhancement Grant and CTE Base and Performance Grant Final Expenditure Reports (final deadline)	Submit FERs for CTE Enhancement Grant and CTE Base and Performance Grant.	2019-2020	ePeGS	May 31

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Month	Item	Action	Grant Year	Submittal	Due Date
June	Perkins Grant Payment Request	May request funds as soon as budget is approved and expenditures exist. Payment requests should include actual cumulative year-to-date expenditures up to the payment request submission date.	2019-2020	ePeGS	June 1 & 20
	CTE Technical Centers That Work Grant Budget (final deadline for renewal grants)	Submit FV-4 for next year's TCTW grant.	2020-2021	Email to Applicable CTE Program	June 15
	CTE Base and Performance Grant Budget	Submit budget for next year's CTE Base and Performance Grant. LEAs may not obligate CTE Base and Performance Grant funds until after substantial approval of the budget or July 1st, whichever is later. *Must submit Budget only	2020-2021	ePeGS	July 1
	Perkins Grant Application	Submit application for next year's Perkins Grant. LEAs may not obligate Perkins funds until after substantial approval of the application or July 1st, whichever is later. *Must submit Budget AND *Plan	2020-2021	ePeGS AND Compliance Plans System	July 1
	CTE Program Improvement Grant Application	Submit FV-4 and Career Education Equipment/Educational Resource Information forms for each applicable CTE program in which 50/50 funds are being requested for the next year.	2020-2021	Email to Applicable CTE Program	July 1
	CTE Displaced Homemaker Grant Budget	Submit FV-4 for CTE students that meet the eligibility requirements of the fee waiver for the next year.	2020-2021	Email to CTE Coordinator	July 1