

Unit 6 Title: Getting a Job!

Lesson Title: Career Portfolio **Lesson:** 1 of 4

Grade Level: 9

Length of Lesson: 55-70 minutes

Missouri Comprehensive Guidance Standard:
 CG 9 Applying employment readiness skills and the skills for on the job success.

Grade Level Expectation (GLE):
 9.1 Identify situations, which would compromise ethical habits in school or work situations.
 9.2 Identify and refine the job seeking skills needed to apply for volunteer or part-time jobs in the community.

American School Counselor Association National Standard (ASCA):
 Career Development
 B. Students will employ strategies to achieve future career goals with success and satisfaction.

Materials (include activity sheets and/ or supporting resources)

Career Portfolio for each student. This may be done within a computer program or created by the counselor.

Show Me Standards: Performance Goals (check one or more that apply)

X	Goal 1: gather, analyze and apply information and ideas 2. conduct research to answer questions and evaluate information and ideas 8. organize data, information and ideas into useful forms (including charts, graphs, outlines) for analysis or presentation.
	Goal 2: communicate effectively within and beyond the classroom
	Goal 3: recognize and solve problems
	Goal 4: make decisions and act as responsible members of society

This lesson supports the development of skills in the following academic content areas.

Academic Content Area(s)	Specific Skill(s)
X Communication Arts	1. speaking and writing standard English (including grammar, usage, punctuation, spelling, capitalization)
Mathematics	
Social Studies	
Science	
Health/Physical Education	
Fine Arts	

Enduring Life Skill(s)

X	Perseverance		Integrity	X	Problem Solving
	Courage		Compassion		Tolerance
	Respect		Goal Setting		

Assessment should relate to the performance outcome for goals, objectives and GLE's. Assessment can be question answer, performance activity, etc.

Students will create a list of materials needed for career portfolio and collect information on their list.

Lesson Preparation

Essential Questions:

What should I put into my portfolio?

Engagement (Hook):

Show students an example of a portfolio or counselor's portfolio.

Procedures

Counselor Procedures:

1. Counselor shows a his/her portfolio or an example of one.
2. Students are instructed to list items that they need to include in their career portfolio.
3. Students are instructed to collect the information.
4. Students are instructed to continue to collect information for their portfolio as they continue through high school.

Student Involvement:

1. Students observe the components of a portfolio.
2. Students will brainstorm a list of materials they need in their portfolio.
3. Students put a copy of their four year plan in the portfolio and any other information they have already collected.
4. Students will keep their portfolio in a central location (home room or counselor's office).

Teacher Follow-Up Activities

Check with students and help them identify items to put into their portfolio as they continue through high school.

Counselor reflection notes (completed after the lesson)