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| <b>Unit #2 Title:</b> Workers in Our School Community  |                      |
| <b>Lesson Title:</b> Me and My Job Shadow, Part 3  | <b>Lesson 3 of 3</b> |
| <b>Grade Level:</b> 3  |                      |
| <b>Time Required:</b> 30-45 minutes  |                      |
| <b>Missouri Comprehensive Guidance Standard:</b><br>CD.9: Applying Employment Readiness Skills and the Skills for On-The-Job Success.  |                      |
| <b>Grade Level Expectation (GLE):</b><br>CD.9.B.03.a.i: Identify and apply the steps to obtain helper jobs within the school.  |                      |
| <b>American School Counselor Association National Standard (ASCA):</b><br>Career Development<br>B: Students will employ strategies to achieve future career goals with success and satisfaction. |                      |

**Materials and Resources (include handouts or supporting documents)**

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| Prior to this lesson, students will have had an opportunity to job shadow a school employee<br>Paper for thank you notes<br>Pencils, crayons, and markers.<br><i>Thank you Activity Sheet</i> |
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**Show Me Standards: Performance Goals (check one or more that apply)**

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| X | Goal 1: Gather, analyze and apply information and ideas<br>5. Comprehend and evaluate written, visual, and oral presentations and works<br>10. Apply acquired information, ideas and skills to different contexts as students, workers, citizens, and consumers  |
|   | Goal 2: Communicate effectively within and beyond the classroom  |
|   | Goal 3: Recognize and solve problems   |
| X | Goal 4: Make decisions and act as responsible members of society<br>1. Explain reasoning and identify information used to support decisions<br>3. Understand and apply the rights and responsibilities of citizenship in Missouri and in the United States<br>8. Analyze the duties and responsibilities of individuals in societies |

**This lesson supports the development of skills in the following academic content areas.**

| Academic Content Area(s) | Specific Skill(s)   |
|--------------------------|---|
| X                        | Communication Arts  |
|                          | 6. Participating in formal and informal presentations and discussions of issues and ideas |
|                          | Mathematics   |
| X                        | Social Studies  |
|                          | 6. Relationships of the individual and groups to institutions and cultural traditions     |
|                          | Science   |

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|  | Health/Physical Education |  |
|  | Fine Arts                 |  |

**Enduring Life Skill(s)**

|   |              |   |              |  |                 |
|---|--------------|---|--------------|--|-----------------|
|   | Perseverance |   | Integrity    |  | Problem Solving |
|   | Courage      |   | Compassion   |  | Tolerance       |
| X | Respect      | X | Goal Setting |  |                 |

**Lesson Assessment (acceptable evidence):**

Upon completion of the job shadowing experience, students will write a 3 paragraph summary of the experience which will include: A description of the overall experience, a description of the skills utilized during the experience, and an explanation of the positive and negative aspects of the job they experienced. After the students complete the reflection piece, they will compose a thank you note to the person he or she job shadowed.

**Lesson Preparation**

**Essential Questions:**  
 Why are personal, ethical, and work habit skills important in the jobs the students observed?  
 Why are these skills important?

**Engagement: (Hook)**  
 The job shadowing experience will be the engagement for this lesson.

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| <p><b>Instructor Procedures:</b></p> <ol style="list-style-type: none"> <li>Instruct students to write a reflection paper about their job shadow experience. Their reflection will include a description of the overall experience, a description of the skills utilized during the experience, and an explanation of the positive and negative aspects of the job they experienced.</li> <li>Ask the students to share, with a partner, one thing he or she learned during the job shadowing experience.</li> <li>Ask students to turn to another person and share one skill he or she used during the job shadow experience and/or one skill he or she observed the worker use during the job shadow experience.</li> <li>Students will write a thank you note to the person he or she job shadowed. Using the <i>Thank you Activity Sheet</i>.</li> </ol> | <p><b>Student Response:</b></p> <ol style="list-style-type: none"> <li>Students will write the reflection paper, including the elements identified in instructions.</li> <li>Each student will share one thing he or she learned during the job shadowing experience.</li> <li>Each student will share one skill he or she used or observed during the job shadow experience.</li> <li>Students write thank you notes to the school staff member he or she job shadowed.</li> </ol> |
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| 5. Arrange for delivery of thank you notes to the appropriate people by students or you. |  |
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**Teacher Follow-Up Activities**

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| Work with classroom teacher to allow time for students to deliver thank you notes. |
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**Counselor reflection notes**

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# Thank you Activity Sheet

Dear \_\_\_\_\_,

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