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| Unit 6 Title: Getting a Job! | |
| Lesson Title: Personal Code of Ethics | Lesson: 2 of 4 |
| Grade Level: 10 | |
| Length of Lesson: 55-70 minutes | |
| Missouri Comprehensive Guidance Standard: CG 9 Applying employment readiness skills and the skills for on the job success. | |
| Grade Level Expectation (GLE): 9.1 Identify situations, which would compromise ethical habits in school or work situations. 9.2 Identify and refine the job seeking skills needed to apply for volunteer or part-time jobs in the community. | |
| American School Counselor Association National Standard (ASCA): Career Development B. Students will employ strategies to achieve future career goals with success and satisfaction. | |

Materials (include activity sheets and/ or supporting resources)
 Personal Code of Ethics Worksheet

Show Me Standards: Performance Goals (check one or more that apply)

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| X | Goal 1: gather, analyze and apply information and ideas 8. organize data, information and ideas into useful forms (including charts, graphs, outlines) for analysis or presentation |
| | Goal 2: communicate effectively within and beyond the classroom |
| | Goal 3: recognize and solve problems |
| | Goal 4: make decisions and act as responsible members of society |

This lesson supports the development of skills in the following academic content areas.

| Academic Content Area(s) | Specific Skill(s) |
|---------------------------|---|
| X Communication Arts | 1. speaking and writing standard English (including grammar, usae, punctuation, spelling, capitalization) |
| Mathematics | |
| Social Studies | |
| Science | |
| Health/Physical Education | |
| Fine Arts | |

Enduring Life Skill(s)

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|---|--------------|---|--------------|---|-----------------|
| X | Perseverance | X | Integrity | X | Problem Solving |
| X | Courage | X | Compassion | X | Tolerance |
| X | Respect | | Goal Setting | | |

Lesson Assessment (acceptable evidence):

**Assessment should relate to the performance outcome for goals, objectives and GLE's.
Assessment can be question answer, performance activity, etc.**

Students will develop a personal code of ethics they feel all students should use at school.
Students will discuss steps they would take to resolve an ethical issue.

Lesson Preparation

Essential Questions:

Is it important to have ethical values on the job? Why?

Engagement (Hook):

News clip about an unethical business issue. (Martha Stewart, Enron, etc.)

Procedures

Counselor Procedures:

1. Discuss the Martha Stewart, Enron or another story about ethical practices in business.
2. Discuss ethical issues as compared to legal issues.
3. Have students fill out the Personal Code of Ethics worksheet.
4. Instruct students to break into small groups and list behaviors that are common on most students' lists.
5. Discuss commonalities listed on the board.
6. Collect personal codes to put in each portfolio or have students place in portfolio.
7. Discuss how to resolve ethical conflicts.

Student Involvement:

1. Students will actively participate in the discussion.
2. Students will actively participate in the discussion. Give examples at school.
3. Create a personal code of ethics.
4. A volunteer from each group will write the behaviors on the board.
5. Students will develop a list on which they agree about behaviors all students at their school should follow that aren't in the discipline policy.
6. Students place in portfolio.
7. Students will list the steps they would take to resolve an ethical problem.

Teacher Follow-Up Activities

Write a paper discussing the steps they took resolving an ethical issue in the past.
Role-play a conflict between 2 students and then 2 employees.

Counselor reflection notes (completed after the lesson)

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Personal Code of Ethics Worksheet

A Code of Ethics is an agreement among participants of a group on the norms that shall guide their behavior during the involvement in the group.

What character words are most important to you and what behaviors show that quality?

Character Quality

Creativity
Empathy
Citizenship
Truthfulness
Accountability
Fairness
Integrity
Compassion
Humor
Loyalty
Sincerity
Tolerance
Equality
Forgiveness
Purpose
Friendship
Imagination
Honesty
Self-discipline
Justice
Sharing
Wisdom
Assertiveness
Responsibility
Kindness
Cooperation
Restraint
Perseverance
Confidence
Consideration

Behavior

Code of Ethics of _____

You may use words that are listed to complete the following items:

1. My philosophy of being a student is:

2. An individual's right to _____, _____, and _____ is important.

3. I get support from _____.

4. I feel:

_____,

_____,

_____,

are character qualities all students must possess.

5. These are behaviors that will show that the above character qualities are valued:

6. I feel the steps I should take when there is a problem with an ethical issue are
 - 1.
 - 2.
 - 3.
 - 4.
 - 5.