

Unit #1 Title: School Jobs, School Success	
Lesson Title: On-the-Job Skills	Lesson: 2 of 2
Grade Level: 1	
Length of Lesson: 30 minutes	
Missouri Comprehensive Guidance Standard: CD.9: Applying Employment Readiness Skills and The Skills For On-The-Job Success	
Grade Level Expectation: CD.9.A.01.a.i: Identify and develop personal, ethical, and work habits skills needed for school success. CD.9.B.01.a.i: Understand how helper jobs are assigned in the classroom.	
American School Counselor Association National Standard (ASCA): Career Development: B. Students will employ strategies to achieve future career goals with success and satisfaction.	

Materials (include activity sheets and/ or supporting resources)

Classroom Job Activity Sheet Chalk or Wipe Off Board Pencil, markers or crayons to complete the activity sheet
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Show Me Standards: Performance Goals (check one or more that apply)

X	Goal 1: Gather, analyze and apply information and ideas 10. Apply acquired information, ideas and skills to different contexts as students, workers, citizens, and consumers
	Goal 2: Communicate effectively within and beyond the classroom
	Goal 3: Recognize and solve problems
X	Goal 4: Make decisions and act as responsible members of society 8. Explore, prepare for, and seek educational and job opportunities

This lesson supports the development of skills in the following academic content areas.

Academic Content Area(s)	Specific Skill(s)
X	Communication Arts
	6. Participating in formal and informal presentations and discussion of issues and ideas
	Mathematics
	Social Studies
	Science
	Health/Physical Education
	Fine Arts

Enduring Life Skill(s)

	Perseverance	X	Integrity	X	Problem Solving
	Courage		Compassion		Tolerance
	Respect	X	Goal Setting		

Lesson Assessment (acceptable evidence):

Observation: Students will verbally list personal, ethical and work habit skills needed for classroom jobs during discussion.

Lesson Preparation

Essential Questions:

1. Why is it important to be honest when doing a job in the classroom?
2. Why is it important to complete a job on time in the classroom?
3. Why is it important to do careful and thorough work when completing a classroom job?

Engagement (Hook): Counselor will refer to blackboard or previously prepared poster boards with the information listed under counselor directions #1 (Personal, Ethical, and Work Habit Skills).

Procedures

<p>Instructor Procedures:</p> <ol style="list-style-type: none"> 1. The instructor will refer to the job skills information presented. Review each skill. <p>Personal skills: helpful, friendly, kind, caring, good listener, and compassion. Ethical skills: honesty, doing the right thing, doing your own work (when working independently) and doing your best work. Work habit skills: neat, organized, completing work and getting work done on time.</p> <ol style="list-style-type: none"> 2. The instructor gives the students a <i>Classroom Jobs</i> Activity Sheet with the instructions, and says, “I want you to write or draw four jobs that students are assigned in your classroom. These are jobs that help your classroom be more like a Super School. (This refers to the story “Super School” which is provided in lesson one of this unit.) 3. Once the sheet has been completed the 	<p>Student Involvement:</p> <ol style="list-style-type: none"> 1. Students participate in the review by giving examples of the three skills. 2. Students complete the activity sheet (Sample classroom jobs could be drawn: Line Leader, Paper Passer, Board Eraser, Book Organizer, Trash Person or Errand Runner) 3. The students move into the circle and
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<p>instructor asks students to move into a “Job Sharing Circle.” The instructor will write the classroom jobs listed on the board.</p> <p>4. After the classroom jobs have been identified the instructor selects one of the jobs and asks the students to describe the importance of personal, ethical and work habit skills related to that job.</p> <p>Example: Line Leader Classroom Job: <i>Personal Skills needed:</i> good leader, polite, good listener friendly and respect for others. <i>Ethical Skills needed:</i> Responsible and good role model and quiet in line <i>Work Habits needed:</i> Travel quickly from on place to another. Faces forward when leading, Give examples from one or two other jobs if time permits.</p> <p>5. Review the importance of classroom jobs and the importance of personal, ethical and work habits when performing classroom jobs.</p>	<p>share one idea from their sheet.</p> <p>4. Students give ideas for the three skills related to the classroom job.</p> <p>5. Students share ideas during the review.</p>
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Teacher Follow-Up Activities

The teacher asks students to share a job they think they would be good at and why they think they would be good at that job.

Counselor reflection notes (completed after the lesson)

CLASSROOM JOBS
